

**Secretary Minutes from September 10, 11, 12, 2004 Fall Assembly  
Tonopah, NV**

**Friday, September 10, 2004**

Barbara M opened the Assembly at 6:35 with the Serenity Prayer and Preface. Joy read the 12 Concepts short form. Opening remarks from the chair came and a welcome to all newcomers to the Assembly and special welcome to all the past and present delegates and past and present trustees.

(Past delegates; Bob H, Roberta L, Fred and Joyce Y, Kevin D, Dick H, Joan M and current delegate Kathy S were in attendance as well as current Pacific Region Trustee, Phyllis H, and past trustees Ruth J and Dr. John C. and visiting trustee Arnold R.)

Delegate Report: Kathy S addressed the Assembly and welcomed all including newcomers and visiting delegates and trustees and thanked the Area for allowing her to serve as Area 42 Delegate Panel 53. She also informed the Assembly about the upcoming Native American Conference, the availability of Annual Reports from GSO and gave information about restrictions to attending the AA International in Toronto in 2005. She also brought regards from Holly H, DCM from Las Vegas who is unable to attend the Assembly due to health reasons. She gave thanks to all in Area who made her travels enjoyable.

**AREA OFFICER REPORTS**

Alternate Delegate: Joyce P discussed her involvement around the state and she specifically mentioned the upcoming Native American Conference. Thanks to the Area for allowing her to serve. She discussed the panel for the NAC and also brought regards from Area Registrar, Sue K. who is unable to attend due to health reasons.

Area Chair: Barbara M gave information about her involvement with NAGSC the past six-month and thanked members of the Area for assisting her in her job and thanks for allowing her to serve.

Alternate Chair: Steve H has moved to Colorado and is completing his term and gave thanks for being allowed to serve Area 42 and thanked Mike D for stepping up to fill in as SAGSC Chair the past few months. (Editor note: We will miss you Steve!)

NAGSC Chair: Rick W apology for not having written report and stated his sense of inadequacy when becoming chair and thanks to everyone for allowing him to learn and serve. Will complete the NAGSC inventory process by year's end.

Area Secretary: Ed dP thanked the Assembly for the privilege of serving and stated the Assembly minutes should be out within 30 days and the Newsletter within 60 days.

Alternate Secretary: Not attending

Area Treasurer: Byron F reported the desire to keep the Area finances "transparent" and welcomed questions always. He also explained the treasuries of NAGSC/SAGSC and Area and how they funded each officer involved. Prior to Assembly the balance on hand was \$12,301; \$1000 prudent reserve, \$6060 in savings account and \$5241 in the checkbook. Asked groups to contribute to all entities when possible.

Alternate Treasurer: Ray G also reported desire to keep books "transparent" and welcomed questions. Balance in account prior to Assembly was \$6157 and there was \$8548 in account at beginning of 2004 with many people funded to PRAASA and Forum.

SAGSC Treasurer: Terri K stated checkbook balance prior to Assembly at \$11,371 and a number of checks have been sent with no group identification so check with her if you are not listed on contribution list. November 6 is Finance Committee Meeting and December 15 is the cutoff for budgets and 1/1 is the date for approvals.

Area Registrar: Not attending

Alternate Registrar: Jim L thanked the Area for the opportunity to serve and thanked the DCMs for being so helpful.

Area Archivist: Roger R thanked the Area for allowing him to serve the past 4 years and encourages the groups to continue to send in histories.

Alternate Archivist: Not attending

SAGSC Interim Chair: Mike D expressed the need to keep the budgeting process on target.

**ASSEMBLY ADJOURNED TO TWO SEPARATE SESSIONS; ONE FOR THE AREA COMMITTEE AND THE OTHER FOR THE GSR EDUCATIONAL SESSION.**

**Area Committee Meeting Notes**

Attendees:	Kathy S	Joyce P	Barbara M	Steve H
Rick W	Byron F	Ray G	Ed dP	Paul E
John D	Carol B	Jeanette R-W	Michael M	Michael McC
Jason C	Dave W	Mark C	Robin M	Aurora S
Terri K	Marion T	Bill L	Roger L	Sherrill W
Jim L	Elizabeth S	Roger R		

The meeting opened with the Serenity Prayer and the Chair addressed the committees who were making reports before the Assembly on Saturday to see if they were ready for all questions. The question of whether or not it was confusing to the Assembly to have elections going on simultaneously with the presentation of reports came up and it was noted that the Assembly had done it that way successfully for quite a few years.

The Website committee stated their readiness to present the information for a second time and had addressed the issues presented at the Spring Assembly about the areas of " confidentiality and anonymity" – see report and several other issues were brought up by members of the Committee that had been previously addressed at the Spring Assembly and the committee stated willingness and preparedness to address any and all concerns on Saturday as presented by members of the Assembly.

The committee assigned the task of changes to the Area 42 Guidelines seemed ready to address the Assembly as far as the Committee was concerned but the Chair of the Committee was involved in the GSR Educational session in the main room and was unavailable for comment.

The Ad Hoc committee formed to investigate the limits of the capacity of the Tonopah Convention Center to house the Area Assembly in future due to the growth of the Area expressed confidence that all issues could and would be addressed on Saturday. Capacity, consideration of Al-Anon and use of other options were discussed.

End of Committee Meeting

---

**Saturday, September 11, 2004**

Kathy S made the Assembly aware of the availability of 2004 Final Conference Reports both in English and Spanish. Enough should be on hand to supply all represented groups.

Assembly officially opened with Serenity Prayer at 9:05 am and Chair thanked the members of District 20 for hosting the Assembly and the basket was passed several times to supply enough money to pay for the fruits, bagels and doughnuts they purchased.

The Concepts were read by Raymond and the Minutes of the Spring Assembly were passed by unanimous vote.

Ruth J then explained the election process (the 3<sup>rd</sup> Legacy Procedure) and used the AA Service Manual as reference. She also asked for a show of hands of people attending their first election assembly. Estimated that 25% of Assembly was there for first time for elections.

*THE ELECTION PROCESS – 3<sup>rd</sup> LEGACY PROCEDURE COMMENCED WITH CANDIDATES TO INTRODUCE THEMSELVES AND SOBRIETY DATE AND SERVICE HISTORY UNLESS THEY HAD PREVIOUSLY SUBMITTED RESUME. ELECTION OF OFFICERS CONTINUED THROUGHOUT THE MORNING AND EARLY AFTERNOON AND REPORTS WERE GIVEN AT THE SAME TIME AS VOTES WERE BEING COUNTED.*

**DCM REPORTS**

District 1 Michael M - introduced the GSRs and thanked District\* for funding him to PRAASA and the Forum; described events in the district. (\* corrected from original which stated Area)

District 2 Mike McC – introduced GSRs and gave details about how the district has been active in local service and gave information about Sponsorship workshop in November.

District 3 Bill L – introduced GSRs and gave information about local events and gave treasury balance and thanked the Assembly for allowing him to be of service and the learning experience has been great.

District 4 Mark C – Reported on Traditions panel in June; and stated attendance at district meetings was good and that many GSRS were rotating out.

District 5a – none

District 5b – Deanna O reported for Lauren B and introduced her GSRs and spoke to the upcoming elections for district positions and about the upcoming 8<sup>th</sup> annual BBQ.

District 6 – Dave W. introduced members of the district including alternate delegate and alternate treasurer. Reported on events in the district past and upcoming including the Native American Conference in October.

District 7 – Brian B reported for Holly H and introduced members. Reported on events in district and stated he had been elected to serve as DCM incoming.

District 8 – Jeanette R-W gave report about treasury balance and openings in district for PI committee and reported on various groups and they are doing well.

District 9 – Jim L reported for Mary Jo and introduced members of the district and stated both he and Mary Jo were rotating out and were pleased to have hosted the Spring 2004 Assembly.

District 10a – Rick S reported challenges finding chairpersons for meetings. Reported on Campout in the Rubies and stated they were already planning for next year and invited all to attend in August 2005.

District 10b – none

District 11 - Steve reported on local activities and local service efforts.

District 12 - John S reported many active groups and moderate attendance; Reported on local events and thanked Area for allowing him to serve.

District 13 – Sherrill W gave pertinent information on when and where the district meets and about the revision of district guidelines; introduced the district's GSRs and stated she will be rotating in as new DCM.

District 14 – Jason C (gave a written report that was mis-placed by Area Secretary) and thanked Area for chance to serve and introduced members of his district.

District 15 – Marvin introduced his GSRs and gave list of local activities.

District 16 – Paul E introduced his GSRs and noted the influx of new service personnel and stated the district will once again put on the Christmas Affair in December in Sparks.

District 17 – none

District 18 – Carol B introduced her GSR group to the Assembly; Reported on various groups in district; stated the privilege it has been for her to participate the past 2 years and expressed her gratitude for the experiences.

District 19 – none

District 20 – Candace P introduced her GSR group to the Assembly; reported on activities and events and expressed appreciation for experience and learning that she has been exposed to the past few years.

District 21 – none

District 22 – Pablo S introduce his contingent and said all is well and they are happy to be here; and they are working hard to carry the message to Hispanic community in the North.

Area 42 Officer Elections - Panel 55

2/3 to elect

DELEGATE(NORTH)	1	2	3	4	5	HAT
Joyce P	99					
Sam H	21					
Barbara M	14					

ALTERNATE DELEGATE(SOUTH)	1	2	3	4	5	HAT
Byron F	84	97				
Mike D	51	44				

AREA CHAIR(SOUTH)	1	2	3	4	5	HAT
Pat G	26	14	x	x		
Mike M	48	48	60	46		
Mike D	66	81	91	97		

ALTERNATE CHAIR(NORTH)	1	2	3	4	5	HAT
Sophie K	59	45	41			
Jason C	80	92	105			
Barbara M	16	6	x			

TREASURER(NORTH)	1	2	3	4	5	HAT
Ed dP	65	79	89	90	x	
Ray G	51	56	53	53	x	
Rick W	21	10	x	x	x	

ALT. TREASURER(SOUTH)	1	2	3	4	5	HAT
Pat G						
(Acclamation)						

SECRETARY(SOUTH)	1	2	3	4	5	HAT
Marion T.						
(Acclamation)						

ALT. SECRETARY(NORTH)	1	2	3	4	5	HAT
Mark C.						
(Acclamation)						

REGISTRAR(NORTH)	1	2	3	4	5	HAT
Sophie K	106					
Barbara M	26					

ALT REGISTRAR(SOUTH)	1	2	3	4	5	HAT
Bill L	35	29	31			
Don	35	24	x			
Mike M	69	91	110			

ARCHIVIST(SOUTH) 4 YR	1	2	3	4	5	HAT
Roger L.						
(Acclamation)						

ALT ARCHIVIST(NORTH)	1	2	3	4	5	HAT
Roger R	86	99				
Paul E	40	37				
John S.	18	8				

**Old Business**

Chair recognized Website Committee and proposal was read for second time for consideration Of the Assembly.

Read by Website Committee Chair Ed dP

**Proposal: To establish an Area 42 website**

Purpose: To create another way to easily access members of the area and inform Members and committee members of events and to keep Area mailing Costs from expanding as the area expands in population and to better Communicate with remote areas of Area 42 ***Samples of other Area Websites may be seen by linking through [www.aa.org](http://www.aa.org).***

Cost: Estimated \$200 setup and registration and about \$100 or so per year plus any administrative costs associated with web servant.

Needed: Establish an Area 42 guidelines change (noted below) to establish An Area Web servant. This web servant shall create and maintain the Website initially until such time as her/his term of office expires.

Updates: Monthly updates to website.

**Suggested additional language to Area Guidelines**

- 1.1 C. add to listing of working members of the Area Assembly, the words, "...and Area web servant."
- 1.4 E. add section "i" under Secretary duties to include "Assist in the production and maintenance of the Area 42 Website through cooperation and suggestion with the Area web servant."
- 1.4 K add new section "The duties of the Area web servant shall be:
- a. to maintain the Area 42 Website.
  - b. To keep website updated monthly
  - c. The position shall be funded as requested by Area Assembly with a limit of \$200.
  - d. The position will be a 2-year commitment and will rotate in the section of the Area in which the Delegate resides.
  - e. The position will be appointed from resumes submitted to the Area Delegate on or before December 1<sup>st</sup> of the rotation year.
  - f. This position will be appointed by the Delegate and will be chosen from the section of the Area in which the Delegate resides.
  - g. The Web servant will be a non-voting member of the Assembly.

Committee Chair stated the committee had been asked at the Spring 2004 Assembly to research and report on two issues; the issues of "confidentiality and anonymity"

Findings were as follows;

**Confidentiality – Is the information on the Website confidential?**

Any person, whether AA or not can access the website and the information contained on the website. The question might be how accessible is that information already without the website? It is easy to access that information since it is distributed via mail and meetings and clubhouses at present.

What damage, if any, would be done if this information were made public? Assembly minutes and access information is readily available anyway so in essence, it is the means of communication that is different. As noted in subsequent notes below the first names and last initials of members will be noted and not full names. References to phone numbers, email addresses and such personal information will be restricted on the website so as to insure anonymity as much as possible. Reference contact information can be referred to a common "mailbox" for the website such as

[delegatearea42@website.com](mailto:delegatearea42@website.com) and the information and/or questions can be retrieved by the delegate or other designated person via security and password protected access.

**Anonymity – How are members to remain anonymous?**

In all material posted on the website, first names and last initials are to be used and each page will be clearly identified by the words **CONFIDENTIAL AA MATERIAL**. Post office boxes for delegate and other designated persons in the Area will be made available and will be accessible only by password. This ensures that questions, and comments about information on the site can be channeled to a secure area of the site.

**Items to be included on the website were stated as:**

*Table of Contents – What information will be on the website?*

Introduction page similar to Oregon – Area 58 web page  
AA Meetings schedule –LINKS ONLY to NNIG and Las Vegas and outlying areas  
AA information – LINKS ONLY to aa.org  
AA Service Section – Area 42 Newsletter and Minutes to past assemblies  
AA Service Calendar of Events – Service functions only – not calendar  
GSR Survival Guide also en Espanol  
Frequently asked questions about service specifically General Service  
Contact list for AA service opportunities  
Area Delegate Page – information and greetings  
List of AA general service officers and committees  
Webmaster page  
Suggestion box – comment page

Loving discussion ensued and questions answered by members of the committee, Steve H, JD B, and EdP  
And a motion to accept the proposal was moved and seconded and was passed by the Assembly. The minority opinion failed to change but one vote and the Assembly accepted the proposal to create an Area 42 Website with amendments to the Guidelines noted above.

A suggestion was made to continue the Website Committee informally to assist in the creation of the website and it seemed to be a good one.

---

**AD HOC Committee**

The Ad Hoc Committee on Convention Space Viability was next to report. Rick W noted that much discussion had taken place on the possible space confinements in the Tonopah Convention facility, as Area 42 grows larger. He contacted AI-Anon who stated they were also concerned and had been looking for other facilities in Tonopah to assist them should the need arise. Most of the information gathered seemed to indicate that Tonopah (the city) would be able to provide adequate hotel and meeting space as the Assembly expanded in size and did not want to lose the Area Assembly as a client. It was also discussed to move to another venue.

Discussion on the pros and cons ensued and no decision was made or intended to be made by the committee except to report its findings to the Assembly. The situation will continue to be monitored.

---

**The next order of old business was the “guidelines changes” Ad-hoc Committee and Joan M. (past delegate) presented her committee’s report of how future guidelines changes were to be made. It is as follows;**

Presentation of new material for voting by Assembly

**Step One:** Making a new motion, either at the Area Committee, at an Area Assembly. District motions do not require a second, personal motions do.

**Step Two:** Appears as New Business at current assembly. The author of the motion or a designated alternate must

represent the motion or it will be dropped from the agenda. Presentation of group and district consciences (if any) and discussion. Discussion of pros and cons then are discussed.  
Motion returned to the groups for discussion and presentation of group conscience votes.

**Step Three:** Appears as Old Business at the next Area Assembly. Continuation of presentation of consciences and discussion.

- o If the room is ready to vote, our first decision is whether passage of the motion requires a 2/3 or a simple majority. Next the actual vote on the motion. However the vote goes, we ask for minority opinion (those who voted on the side which did not prevail); after expression of the minority opinion, someone who has voted on the side which did prevail may move to reconsider. If this receives a second, we vote on whether or not to revote on the original motion (decision by simple majority). If this reconsideration passes, we reopen discussion on the original motion. If the reconsideration does not pass, the original vote stands.
- o If the room is not ready to vote, we can continue the motion as Old Business at the next meeting.

**PLEASE NOTE:** We may want to consider that it is possible and desirable to introduce topics for discussion without using the motion format. We have discovered that when we hold group discussions first, motions, which arise, are clearer; they better address whatever the issue might be, and sometimes the discussion itself takes care of the perceived problem.

**Note: this is the second reading before the Assembly and the Committee Chair asked that the proposal be tabled for further review and is re-presented at the Spring 2005 Assembly. The Assembly agreed to table the proposal until then.**

---

The Area Chair asked Past Class A (non-alcoholic) Trustee, Dr. John C of Reno to address the Assembly and to share his experience working with Alcoholics Anonymous as a Trustee who was not himself an alcoholic. He shared some stories and his gratitude of having the opportunity to work with such a wonderful organization. He plans to continue to associate himself with the Fellowship as long as he can.

Ruth J then addressed the Assembly and stated the Area is being asked to provide a nominee for an open Class B (alcoholic) trustee position to GSO, that of Trustee-At-Large. Past delegates one year removed from serving their term or would be allowed to stand. Ruth stated the process of nomination would commence after the Area Officers are elected.

#### **AREA COMMITTEE REPORTS**

NAGSC Liaison – Paul E reports need for volunteers; the ad hoc committee for operating and procedural guidelines and central service committee now at six members; also upcoming Gratitude dinner being held in November.

SAGSC Liaison – Roger L stated event upcoming on Thanksgiving weekend – Las Vegas Roundup; also gave Secretary copy of Silver Streak, the local Intergroup publication.

H & I South – Jack F reported for Robert that things are fine with H & I

H & I North (Corrections) – Robin M reports committee doing well; schedule is being updated; private volunteer listing is available and presentations can be made if notified.

Public Information North – John D reported on PSA received by Reno TV stations and that PSAs not being run during election months; not able to locate station KMNV. Gave inventory level and cash balance.

Public Information South – Marion T reports no budget changes expected; listed several ongoing activities and projects that are upcoming.

GSR Survival North – Sam H reported no requests for training lately; has translated the Survival Guide into Spanish; related the story about John G ( Calif. North Central ) and Roberta L ( Area 42 ) and how the Survival Guide started in the 1990's. Also reported John G (past delegate) had gone to the Big Meeting.

GSR Survival South – none

Treatment North – none

Treatment South – none

Cooperation with Professional Community North – Candace P reported on activities of past six months and related how much she had learned in the position and that her perspective has changed about awareness of AA and alcoholism.

Cooperation with Professional Community South – Marion T reported on activities that are ongoing and about pamphlet being developed for persons referred to AA and what to expect. GSO contacted them about setup at AARP convention in October.

Special Needs South – Aurora S recounted her experience with the position.

Special Needs North – none

REQUIREMENTS FOR THE TORONTO INTERNATIONAL CONVENTION IN 2005 FOR ATTENDING PERSONS WITH CRIMINAL RECORDS WAS REVIEWED BY RUTH J AND BARBARA M. Canada considers DUI offenses as felonies and a process with the government must be done if planning to attend the convention in July 2005

Grapevine North – Elizabeth S related how much she enjoyed her position and her attempts to attend as many events in the North as she could with the GV materials. Despite personal trials her service has her living life on life's terms.

Grapevine South – Chair reported on attendance of committee and detailed activities of the past year; encourages all groups to subscribe to the GV and elections for new panel to be forthcoming.

**Trustee-At-Large Balloting commenced**

**Of the past delegates who were present, Joyce Y, Roberta L and Dick H all made themselves available to serve as nominee for the position of Trustee-At-Large to GSO for Area 42.**

**Balloting Results as follows:**

**Ballot One**

<b>Joyce Y</b>	<b>22</b>	<b>Roberta L</b>	<b>24</b>	<b>Dick H</b>	<b>79</b>
----------------	-----------	------------------	-----------	---------------	-----------

**Ballot Two**

<b>Joyce Y</b>	<b>15</b>	<b>Roberta L</b>	<b>26</b>	<b>Dick H</b>	<b>101</b>
----------------	-----------	------------------	-----------	---------------	------------

**Dick H was selected to represent Area 42 as nominee.**

The elections concluded and business for the day ended with the Chair asking the Assembly if there were any additional questions from the floor and since there were none, the business of the Assembly concluded for the day.

Dinner started at 6:00 and the Speaker was Trustee from Baltimore MD, Arnold R.

**Sunday, September 12, 2004**

Assembly opened with Serenity Prayer at 9:05 am

Kathy S delivered a message especially to new persons to service in Area and at group level and thanked all for serving the Area.

Barbara M made remarks about her experiences in service as Chair and thanked all those who helped her with her job. And, she will remain active in AA Area 42.

Important dates noted:

Pre-Conference (Spring) Assembly – March 25-26-27 – (this is **Easter weekend so please plan ahead**)

PRAASA (Pacific Regional AA Service Assembly – Tucson, AZ. March 11-12-13, 2005 (**this is different from past which always has been 1<sup>st</sup> weekend in March so please plan accordingly if attending**))



Loving discussion ensued at this point as to whether to change the dates of the Pre-Conference Assembly to NOT be on the Easter weekend but traditional principles prevailed.

**Ask-It-Basket**

Panel included: Bob Ho., Ruth J, Kevin D, Joan M, Joyce Y, Fred Y, Dick H

Questions asked of the panel;

- 1) How to get new people involved in service? (Bob Ho)
- 2) Do past delegates and trustees get funded to assemblies and by whom? (Bob Ho)
- 3) Why is District 21 not been attending assemblies lately? (Fred)
- 4) How has service benefited your life? (Joyce Y)
- 5) How important is it to have a service sponsor in General Service? (Joyce)
- 6) When do royalties to the authors of the Big Book end? (Ruth)
- 7) Have any of the people on the panel met Bill W? (Kevin)
- 8) Are there standard formats for group meetings? (Dick)
- 9) If GSRs are "keepers of the Traditions", then wouldn't a Traditions workshop be in order? (Dick)
- 10) Do you need internet access to be in General Services? (Joan)
- 11) What are "outside issues"? (Joan)
- 12) How do you overcome perfectionism? (Ruth)

(If you missed the session or would like the answer, contact the past delegate or trustee or ask someone who attended the session)

Assembly concluded with the Responsibility Statement

---

Respectfully submitted and grateful to serve the past two years as your trusted servant and see you in the Spring if not sooner!

EdP

**\*\*Secretary note: If you want your report in the minutes verbatim, please save a copy on your computer and email to me at [and I can drop it into the minutes.](#) Otherwise I will summarize your report.**

Revised by Ad Hoc Communications Committee for Anonymity Breaks in 2016.