

Confidential Document

Secretary Minutes from June 6, 2010 **NAGSC Meeting ~ District 8 Hosted** **Mammoth Lakes, CA.**

Standing Chairs Meeting: 12:08 PM Sunday June 6, 2010

Chairperson Marion DeP.:

- Opened this meeting with the Serenity Prayer.
- Marion requested updates, concerns or problems from the Chairs present:
- Roger L Corrections – Sam H. peacefully passed away last month at home with his two sons present. Roger attended a Corrections workshop in Las Vegas. The speaker had 41 years sobriety and was a warden at a facility he once had been an inmate at. There are 25 Northern Area 42 Nevada correctional facilities that have AA meetings being brought in to them.
- Jeannette B. Grapevine Flyers are out on the table. I don't have anything on the books for this summer and will be out of town for the International Convention but am available; if you need something covered, please call.
- Rich B. CPC; This last quarter I attended two district 6 CPC/PI meetings once as a support to the district and once to give a workshop on how to work with the professional. I met with El Dorado County district Judge Steven Bailey and the El Dorado county probation department on referring people to AA and asking sponsors to write letters to testify the sponsee is sober. The heads of the departments didn't believe their probation officers were asking for letters to be written, but they would look into it and have it stopped. The Judge said he would confer with the other judges and also have it stopped if this was actually being requested of defendants. Thank you.

Discussion on Standing Chair Meetings

- Sophie K. Requested discussion regarding the purpose of the Standing Chair meeting and what we would like it to be. Sophie asked Jason C. to explain how he experienced it, and what was valuable about the Standing Chairs Meetings in his opinion, as the NAGSC Chair in 2005 & 2006.
- Jason C. It could be a good kick in the ass. We would get together and be reminded of the responsibility of the Chair duties. If you took Treatment, what are you going to do with it? If you took CPC how are things going? Where are there kinds of responsibilities otherwise? I think it's an opportunity for the NAGSC Chair to lead this group. Sometimes it got "old hat" and can get to where maybe they need encouragement to get something in place for next time we met. The purpose is, in part is to make sure we are on target.
- Carol B. Compared the Standing Chairs meeting before the NAGSC meetings; to the Area Committee meeting in Tonopah before the Assembly meets for business that weekend. Basically going over the tone/outline for the weekend/ business meeting.
- Marion DeP: "I have a vision for Committees in Northern Nevada". Committee Chair position, or rather Coordinator works with the different districts. Committee members can consist of people on district committees doing the same service duty in their districts. The Chairs can be responsible to the district's needs. This would encourage the districts that don't have the committees to do so. This way they will be serving themselves. That idea or another idea we could come up with, then we would have this as NAGSC guidelines for the Chair position duties.

- Kevin B. I think of this meeting as a place where we can talk with one voice, because we have all the committees here, we are coordinating with all the districts, example is the CPC report, how many of the districts having the same problem, are we saying the same thing to all the Judges in each district or having their own party line? We should all be on the same page. To me this meeting is for sending the same message to the Northern Area.
- Jason C. One thing I stressed when I was NAGSC Chair, was that we need to stay in contact with and coordinate with NNIG. I think it would be very beneficial to stay in touch with those people holding the same positions.
- Mike L. I attend the NNIG meetings, and have been in contact with the corresponding Treatment Chair, there has been a communication struggle, a sort of territorial thing going on. I am glad we are having this discussion, because I was wondering why we were giving our report twice. Now it has been clarified for me, we can go over our struggles and get feedback.
- Carol B. NAGSC Guidelines state the only requirement for the CPC, PI, Corrections and Treatment Chairs have to fulfill is; Coordinate with the corresponding Northern Nevada Intergroup Chairpersons to carry the message of Alcoholics Anonymous. Unfortunately this is not being complied with.
- Julie C. Along these same lines, I should probably be going over the proposal I will be doing the first reading on today. *[This was put off and did not get done at the Standing Chair Meeting]*
- Sophie K. We take a position and don't know what to do. We need to pass onto the incoming person all the information we have to help them understand. To encourage and inform one another is so important My impression over the years has been to look for a positive way to look into the sphere of NNIG's operation of activity of the Northern Area. And then ask; "What is the role we would like our committees to play?" How can we be accountable to the Northern Area? How can we be effective in doing these things? It won't happen overnight, but it can happen.
- Kevin B. Because I remember there were no instructions when I came in, basically I had to figure this thing out. What if, when GSRs came onboard we had assignments to committees to give the GSRs something to do other then go to Tonopah? We don't have something for someone to do, but we are sitting back waiting for people to do something. It's learning about what leadership is.
- Jeannette B. If all the DCMs would get me a list of the GVRs in their districts, I could start a monthly newsletter to them about what is going on at AA Grapevine, New York.
- Marion DeP. Assigning the GSRs to committees is something that has been bantered around in the Area level and just never gotten around to it. But we can start it here. We can start the fire here.
- Steve V. My sponsor, from the beginning also acted as my Service Sponsor. I was introduced to General Service right way.
- Dodd P. As a GSR sitting here today I can absolutely give a perspective from someone currently living in it. We are the link between the Home Group and the GSO in general. At the Home Group meetings, there is always a push to get the GSR report over with. What are the one or two things that I need to extract from the General Service meetings, that I can take to them, to keep their interest for about 8 minutes? I have thought about just handing out copies to them, but I fear that on the way out the door they will only make it as far as the trash can. What should I zero in on?
- Steve V. My Service Sponsor always told me to keep it controversial, with items that will keep them interested.
- Marion DeP. Service Sponsorship is awesome, if you don't have someone who serves as your service sponsor, I would recommend to start trying some people out. Show them the report you are thinking about giving. What do you think? Use that person as a sounding board to spice it up, tone it down,

weed it out. There is nothing more discouraging then working really hard to try to inform your group and then having the presentation not go well.

- Phil W. We only have two meetings before the next rotation, maybe we should have the December NAGSC meeting being a focus for the incoming Chairs so they will have an idea of where to go with the Committee deal.

- Marion DeP. Maybe we need a kick off meeting between the new Chairs and the new DCMs, A Special session meeting to focus on just this.

- Sophie K I would suggest the outgoing write letters to the incoming people and also have a contact list of people available to be service sponsors to the incoming, that may need them. That might be a way to kick off the first 6 months.

- Carol B. Mentioned how service sponsors will refer when necessary, to get the best possible feedback and service understanding. A few years ago there was a member who made up binders for each outgoing Chair to have. It is truly beneficial to have someone there to help set the path when we are new to a service position.

- Paul E. As I rotated out of the three different Standing Chair positions I have held, I contacted the people coming in and went over the various duties with them. I recommend to exchange phone numbers and have one on one meetings with them. It is important, and can't be done at a time we are all getting our new assignments into the different fields of service.

- Marion DeP. If we are going to change the complexion of our committees, how are we going to do this? We have some great ideas, implantation is the hard part, and that is where we usually fall short.

- Julie C. Maybe it's not specific to what your committee is, but this is more about the passion of how do we as NAGSC get "committee as an attitude". How do we all support each other? It's more about changing our focus from a one man show to a committee. Maybe a training transition meeting.

- Mike L. That point addresses my concern too. Not all Chairs are going to be available, I got a brown bag with note that didn't explain anything. I got the workbook kit from NY. I felt overwhelmed and scared. This combination sounds really good.

- Paul E. I would suggest inviting NNIG Chairs to join us. They do a one year position that will be half way through by the first of the year, and could give valuable information while working together with them as a committee.

- Jeannette B. What if we put together binders by August to hand over to incoming Chairs.

- Phil W. I would like to suggest that we come up with ideas to move this discussion on to our August meeting and possibly put together a meeting for the first of February.

- Carol B. We could have the regular NAGSC meeting in February and have a special time slot for the roundtables

- Sophie K. I think we need to have a transition meeting to strictly spend the entire time handing off to the new people doing the transition.

- Jason C. We could get this done in December by having the NAGSC meeting begin at Noon till 4:00

- Marion DeP. We are out of time and this is so exciting.

Standing Chair Meeting adjourned at 12:54

NAGSC Meeting: 1:24 PM

Following the Serenity Prayer, Marion DeP. read the "NAGSC Preamble" from the NAGSC Guidelines and Sean read the short form of the 12 Concepts. Introductions of the first-time attendees around the room were followed by approval of the February, 2010 NAGSC Meeting Minutes.

Delegate's Report:

Jason shared and discussed his report with us for over 50 minutes. This report shall be sent to all NAGSC Meeting attendees and Jason has posted it on the Delegate's Page on the website www.nevadaarea42.org.

NAGSC DCM Reports:

District 2: Tim W. District 2 encompasses the 26 groups, which are in the city limits of Reno west of Virginia St. We continue to have fairly steady attendance of about a dozen GSRs at our monthly business meetings. We hosted the food and snacks at the spring assembly. Our next adventure will be hosting a panel discussion meeting, which we are planning to hold on a Sunday afternoon on either August 8th or September 26th in the Reno/Sparks area. The primary purpose of the panel meeting will be educational and informative rather than social and will be open to all members of AA. Here is a summary of what we have planned thus far:

"AA, Change is Amongst Us".

1. Singleness of Purpose:

Other addictions (drugs, sex, gambling, food, etc.

Signing Court Papers

The Lord's Prayer (Controversial)

2. Anonymity and the Digital Age: Cell phones Text messaging during meetings Internet concerns: a.

AA meetings on line, b. Facebook, c. You Tube, d. Tweeting, e. etc. Have many examples.

Is it time we proposed a revision to Tradition Eleven: "Our public relations policy...we need always maintain personal anonymity at the level of press, radio, films, Internet, or any form of public communications." I would appreciate any comments anyone may have about these topics. We are looking forward to hearing our Delegate's briefing on the General Service Conference. Thank you for the opportunity to be of service.

District 4: Graham S. for Darryl Graham is the Alt. DCM for District 4. District 4 is still struggling since coming out of the dark. The last 2 meetings have had two in attendance. We need support from District 4 GSRs. We meet the first Thursday of each month at 7:00 PM upstairs at the Reno Triangle Club. Thank you.

District 6: Chris S. for Dave M. Chris is a GSR in District 6. Things are going well in District 6. Our Committees are going strong and participation is up. We now meet every other month. Along with a couple new groups, we have some new GSRs representing some of our older groups, which have been inactive in the past. We held a GSO/ Area Service workshop that went really well and have more workshops in the works along with a Traditions play. Next week June 13 we will be hosting our 8th Annual Founders Day Picnic in Genoa at 1pm. Jason will be giving his Delegate's Report, along with his big city experience. So come out and join us. Also on June 13, Friends of W. in Stagecoach will be having there Annual BBQ and Speaker meeting with Joyce P. from South Lake Tahoe sharing her experience and hope. The Carson City Alano Club is up and running, their website is www.carsoncityalanoclub.org. We are working on putting together a GSR workshop there soon.

We have finally finished updating our District guidelines. It was fun and interesting. I would like to thank our Ad Hoc committee for putting in the work. I had the opportunity to attend a business meeting for the End of the Road Gang in Topaz Ranch Estates. They have a few members curious about where the 7th Tradition best served. They felt that Area and NAGSC had sufficient funds in their account and wanted to send the 7th directly to New York. A few members were unclear of the function of these to bodies and I did my best to explain the importance of the two. I also invited them to attend NAGSC and bring up their concerns. I hope they get their questions answered. Once again I would like to thank you for allowing me to be of service.

District 8: Carri C. All of our groups in District 8 are doing well. The District is excited to be hosting NAGSC this month allowing our members to experience a new level of service. As the DCM I was able to be of service at PRASSA serving as a moderator. I have been able to attend several business meetings. Lone Pine group was having an election for a new GSR and had asked me to speak with them about the position and duties. This was one of those great moments when you are glad you are able to be of service. For me it is experiencing the process. After some discussion they were able to elect a new GSR; Pam K and a new secretary Lisa. High Sierra CPC/PI committee is strong at work getting ready to send letters to the professionals in the community. Mammoth Lake CPC/PI came to Bishop to help High Sierra group by sharing their experience on how they got started. It was a great turn out. As DCM I was able to discuss the responsibility our groups have when members feel unsafe or preyed upon by discussing an article in the Grapevine (Safe Haven) this was helpful for some members to express their own experiences and fears. District Unity Ride has been to Big Pine and June Lake and in July will be going to Lone Pine. We are planning to add another ride making it two rides a month. Members in our district are taking meetings into all the Jails and Juvenile Hall. District is really looking at how we spend our money are we carrying the message. District received contributions from Good Life group and the June Lake group.

District 10A&B: No one was present, no report was sent.

District 12: No one was present, no report was sent.

District 14: Lonnie M. Next weekend is the 75 Years of Miracles Conference at the Cal Neva in Crystal Bay, NV. It has been over sold out for sometime. July 17 will be a 55th Anniversary of North Shore AA. It will begin at 10:00 AM at Regional Park, on National Ave. at Kings Beach, CA. Dist 14 Jamboree will be held August 22nd. Also at the Regional Park by the river in Kings Beach, Bar B Q and Speakers. New Young peoples Meeting in Truckee, CA on Wednesday at 6:30 PM. We are putting together a workshop in September or October on General Service Positions at all levels in the Area. Thank you.

District 16: Britany D. for Ed O'S. Dist 16 is alive and getting well. We cover a large geographic area, mainly in Sparks, NV. Last month we had the 14th. Annual Eleventh Step retreat, this was a great success. The retreat was in danger of shutting down and this year it was given a new life! We have formed an ad-hoc committee to review the District 16 roster and update the contact information, so that we can get the information to Kevin, the registrar. We will host a Secretary's Bar B Q this summer to educate the groups about General service and the importance of having a GSR. We hope that this will encourage more attendance at the District meeting. Thank you.

District 20: Lyle C. Last district meeting was held 04/17/10 at the Susanville Fellowship Hall with eight GSRs or Alts. attending. District 20 is planning to sponsor some local events. Chester Fellowship will host the District 20 camp out, which will be held in Aug 27-29. We have two speakers from Sacramento this year. We have been attending two meetings a month at CCC meetings and High Dessert. All meetings have restarted at California State Prisons for now. High Dessert meeting are going in when not locked down. Sam Hardin passed a couple weeks ago. For those of you who did not know

Sam, he was active in general service from his early sobriety, especially involved in H&I. He died with 25 years of sobriety. He will be missed. Thank you

District 22: Pablo S.: Not present no report sent

NAGSC Officer and Chair Reports:

NAGSC Treasurer: Phil W.

Current balance as of 05/31/10 \$13,271.57. *[If you would like to obtain a NAGSC Profit and Loss Statement and Balance Sheet, please e-mail me for a copy www.nagsc42secretary@gmail.com.]* We are a little bit over budget as of this time, but we will have high expenses the first of next year. We are proposing that the Treasurer make a budget for the next years to come and to have an operating reserve. We will be suggesting to partially funding people to PRAASA rather than fully fund in the years we have high travel expenses.

NAGSC Secretary: Carol B.

No formal Report, I just want to remind everyone to ensure accuracy in the recording of the minutes, either e-mail his or her individual reports to me or put them in the envelope. Thank you for your service participation, and I shall get these out sooner than usual, so you will all have the Delegate's Report in its entirety.

Area Treasurer: Sophie K.

Thank you to all groups who include A42 in your 7th Tradition contributions to General Service. Your generosity continues to carry our message throughout Nevada and Eastern California. Thank you, again, for remembering us. Contributions are keeping pace with last year at this time HOWEVER, we have a Forum in August of this year that we didn't have last year. Our Delegate, Alt. Delegate and Alt. Chair (in the place of the Area Chair) will all attend. The Area Finance Committee is within final punctuation marks of completing the Finance Guidelines. This new document will be included in the upcoming Area Newsletter. Thank you to JD, Cherie N., Marion de P, and Rich B. for tenacity and good humor. It was an absolute joy to work together on behalf of the Area.

For the Fall Assembly we will submit a budget proposal for your approval (or not!) as well as give you the data reflecting the financial status of your treasury. This report is our responsibility to your groups who so generously support our service efforts. Thank you for allowing me to be of service.

Area Registrar: /GSR Survival Chair: Kevin B.

All is going well, I want to thank all the DCMs for their hard work with the enormous spreadsheets that were handed out during the spring assembly. Nearly 100 groups were updated at the assembly with an additional 40 more in the weeks following. Please send your group updates to me via the email address listed in the minutes or by clicking the registrar link on the area web page. Thank you for allowing me to be of service

NAGSC GSR Survival Guide Trainer Report; I completed training for district 20 and it went very well. District 6 is trying to find a date to host training in the next few months. I spoke with district 16 to include the GSR survival guide training in their service-training event. The newly released survival guides arrived at the NAGSC meeting hot off the press. The guide can be down loaded from the area 42 web site [GSR Survival Guide 2006.pdf](#). If your district is interested in having a GSR survival guide training please feel free to contact me at the email or phone number listed in the minutes.

Area Archivist: Paul E

I attended PRAASA in LA, there I attended the round table meetings on Friday and Saturday for the Archives and was able to get more incite on how to better fulfill my position. Once again I was able to charge my service batteries. I also attended the Area assembly in March where I found the topics that were discussed very informative. I have been collecting flyers from all of the events that I have seen in the Northern Area. A couple of things I would like to mention, please, please when you put the date on your flyer please add the year. As the years go by when we look at an old flyer from the past without a complete date (month, day, & year), we really don't know exactly when the event happened. Also if you know which district or group that is hosting the event please add that to the flyer as well. If anyone has any from their district please save me two. One for the binders in the North and one for the main Area 42 binders. I am always looking for group histories and I have blank forms if anyone would like them. I am still working on the Long Timers' project. This is to interview and record long timers' histories (experiences) with 40+ years. I am looking for a couple of more members to help out with this project. I have a list started and am always looking for more to add. Anyone knowing of someone with 40+ years please let me know. I have also made a recording of Dr. John Chappel past class A trustee, where I was able to ask him about his experiences working with A.A. as a trustee and the CPC committee in northern Nevada. Thank you

Finance Committee Report: Julie C.

The finance committee has met via teleconference twice and many emails. Our treasurer Phil recommended a revamping of the guidelines after attending the PRAASA Treasurer Round table. We are recommending modifications to the guidelines to help future finance committees. One of the primary issues is ensuring the safety of our emergency funds as well as the funding of our officers/chairs to PRAASA when the travel expenses are high. In 2010 the finance committee still hopes to develop a finance committee survival guide to assist the next finance committee and NAGSC committee chairs in developing annual budgets. Thank you for allowing me to be of service

NAGSC Chair: Marion DeP

We had a really interesting meeting before the meeting at Noon, regarding Stand Committees and Standing Committee meetings. Change is in the air. More will be reviled as time goes on, but if you have ideas or input about this, you are welcome to e-mail or call me.

CPC Chair: Rich B.

This last quarter I attended two district 6 CPC/PI meetings once as a support to the district and once to give a workshop on how to work with the professional. I met with El Dorado County district Judge Steven Bailey and the El Dorado county probation department on referring people to AA and asking sponsors to write letters to testify the sponsee is sober. The heads of the departments didn't believe their probation officers were asking for letters to be written, but they would look into it and have it stopped. The Judge said he would confer with the other judges and also have it stopped if this was actually being requested of defendants. So there is my report and I am very grateful to be serving NAGSC.

Corrections Chair: Roger R:

Moment of silence for Sam H. who passed away at home with his two sons at his side. Sam had been involved in carrying the AA message into the various correctional facilities for 25 years. At the Corrections Facilities workshops in Las Vegas the main thrust was in getting AA members to join in taking meetings into various facilities. NAGSC is very fortunate to have so many willing members willing to do this service commitment. The NAGSC area has over 25 correction facilities that members are taking meetings into. This also involved the some of the women's facilities.

Area Webmaster: Ralph C. Not present, no report sent.

Area Newsletter: Mike L. no report.

Grapevine Chair: Jeannette B.

Grapevine Flyers are out on the table. I don't have anything on the books for this summer and will be out of town for the International Convention but I am available; if you need something covered, please call. If all the DCMs would get me a list of the GVRs in their districts, I could start a monthly newsletter to them about what is going on at AA Grapevine, New York.

Public Information: Kathy S.

I spoke with DAPPA, which is a drug/alcohol program through NAS Fallon (NavalAirStation): Explained what AA is and does not do, and set them up with needed literature and meeting schedules. They in turn attended AA meetings. I spoke to Carri at our March pre conference roundup about starting a Public Information sub committee. District 8 has its PI sub committee started by Joe A and friends in Bishop and with Carri getting support with PI in Mammoth; with all of the ground and facilities that need to be covered. sub committees are crucial. The commitment in District 8 is awesome, Thank you Carri for caring enough to send the very best. I find it difficult to protect my anonymity, but I do the best I can. I have been working at getting more information into the schools, libraries, social services, jails and meeting places. For the next PI Chairperson, it takes quite a bit of time and traveling in Nevada to do this job right, hopefully they have dependable transportation. As I have come to learn its when we are ready to rotate that we feel comfortable with our position and its time to move on, however, I plan on continuing to help in the rural passing on Public information. I am so grateful for the opportunity to serve in this capacity. As always, I get so much more than I give to this life saving program of Alcoholics Anonymous. In Love and Service

[Marion DeP. reminded us all that at the next NAGSC meeting in August, the Chairs are to put together and bring a draft of information to hand over to the incoming Chairs.]

Accessibilities/Special Needs: Stephen V.

As the special needs chairman I have reached out more in the Reno/Sparks area, and go to a wider variety of meetings, though not always solely in the capacity of Special Needs. I have had to change focusing on logistical aspect of the position to distributing pamphlets to a wide variety of groups in the Reno/Sparks area meetings, and let it be known that I'm serving N. Area 42 in the capacity of special needs. New meetings that need outside AA member support are;
Reno/Sparks Gospel Mission on Friday 6:30 – 7:30.

Resource Center on Monday & Wednesday 6:30 – 7:30.

Thank you for allowing me to serve!

Treatment Facilities: Mike L.

My name is Mike Lees and I am an alcoholic currently serving as Treatments Facilities chair for NAGSSC. The meetings in the northern area are getting in the treatment facilities along with Literature and the HOPE video because contributions from the pink can have been good. I was able to pass on a couple names that got from the last Area Assembly to the intergroup treatment facilities chair that wanted to chair meetings in the treatment facility. The current intergroup Treatment Facilities is rotating out and a new chair has been elected by intergroup, Craig R, who very enthusiastic. A matter of fact for the first time in a long time the combined intergroup committee of Corrections, Treatment Facilities, and Bridging the Gap chairs have all been filled with people who all seem to very enthusiastic and organized. I am looking forward to working with the new treatment facilities chair for the rest of my rotation. Thank you for letting me serve.

Inter-group Liaison: Graham S.

Please buy all AA books, literature, chips from Central Office and not the clubs. Support AA. Reno Founders Day Picnic Sparks Recreation Center June 12. NNIG Speaker Monthly Speaker meeting Grand Sierra Resort June 12 at 7 PM. This month is the “Old Timers” meeting. Members with over 20 years are invited to speak. Everyone is asked to announce the monthly speakers meeting at AA meetings, second Saturday 7 PM at the Grand Sierra Resort. Group contributions are up, but we still are in the negative \$500 for the month. Bev has been doing a good job of keeping their operating cost low. They still haven’t met their prudent reserve. They need \$17,213.99 to meet their goal of \$30,184.43. Report available at NNIG Central Office in Sparks. All answering service slots are filled. I was unable to attend the June 1 meeting.

ANNYPAA Liaison: Not present No report sent

[The 7th Tradition basket was passed and collected \$ 82.50. There was a NAGSC Group Conscience to give the Mammoth Lakes Fellowship/District 8, \$25.00 to help cover cost of the utilities used].

Old Business:

None

New Business:

Julie explained how the Finance Committee came to realize the need for other amendments to the Guidelines regarding what the Finance Committee needs to accomplish for the NAGSC budgeting and funding process.

First reading of proposal, which includes four (4) amendments to the Guidelines.

Proposed Amendments to the Guidelines of Northern Area 42 General Service Committee

In accordance with Article 6.0, "Amending the Guidelines" it states: Any proposed amendment to these guidelines shall be presented at two consecutive meetings of the NAGSC. A two thirds (2/3) approval vote by the members present at the second presentation shall constitute adoption of the amendment. The effective date will be included in the amendment.

Proposed Amendment:

Change in Northern Area 42 General Service Committee Guidelines.

Article 5.1 Page 7. Finance-Funding; Prudent Reserve

Article 5.8 Page 9 Finance-Funding; Funds Permitting

Addendum to Guidelines, NAGSC Finance Committee Page 11 C. 1. Duties of Finance Committee

Article 4.2 B. Page 6 Treasurer

The objective for this proposal: To expand the definitions of the reserves and their purpose. To provide guidance to future NAGSC finance committee members on setting reserves and to assist in overseeing the annual budgets.

Background: Intent-Purpose

After further examination the NAGSC Finance Committee has determined that using the prior year's expenses as a basis for calculating the reserve may be insufficient. Expenses can fluctuate significantly from year to year, especially travel expenses for PRAASA.

Additionally, much of the travel expense occurs early in the year and will subsequently be reimbursed through group contributions. Creating two types of reserves allows NAGSC to fund approved activities during the early months with anticipation that those funds will be reimbursed later in the year, while maintaining a prudent reserve for emergencies.

EXAMPLE OF RESERVE CALCULATION	<u>Last Year</u>	<u>2 Years Ago</u>	<u>3 Years Ago</u>	<u>Proposed Budget</u>	<u>4 Year Average</u>	<u>Total Reserve @ 25%</u>
Expenses	\$9,400	\$8,800	\$11,800	\$10,000	\$10,000	\$2,500
Operating Reserve						\$1,250
Prudent Reserve						\$1,250

BUDGET EXAMPLE	<u>Checking</u>	<u>Savings</u>	<u>Total</u>
Beginning Cash	1,500	1,250	2,750
Contributions	<u>10,250</u>	<u> </u>	<u>10,250</u>
Available Cash	11,750	1,250	13,000
Reserve	<u>1,250</u>	<u>1,250</u>	<u>2,500</u>
Cash For Exp.	10,500	-	10,500
Expenses	<u>10,000</u>	<u> </u>	<u>10,000</u>
Change in Cash	<u>500</u>	<u>-</u>	<u>500</u>
Ending Cash	<u>1,750</u>	<u>1,250</u>	<u>3,000</u>

5.1 currently reads:

5.1 The NAGSC prudent reserve is set as 25% of the proposed annual expenses.
(amended 2-28-10)

Proposal is for 5.1 to read:

- 5.1 In keeping with Concept 12, Warranty Two, sufficient operating funds, plus an ample reserve, should be its prudent financial principle¹, the NAGSC reserve is set as 25% of a four-year average of expenses. The average is determined using the expenses from the three previous years and the proposed annual expenses for the current year. The purpose of using an average is to smooth out the fluctuation of expenses from year to year.
- A. The reserve is split between two types of reserves:
 - 1. Operating Reserve: A predetermined amount set aside to stabilize finances providing a cushion against cash flow ebbs and flows. The reserves can be used to pay for approved expenses as long as anticipated contributions later in the year will replenish the funds.
 - 2. Prudent Reserve: A predetermined amount set aside for emergencies from contribution shortfalls or unexpected and necessary expenses as determined by the Officers of Northern Area and the Northern Area Finance Committee. This reserve will be maintained in a separate interest bearing bank account. The finance committee will report all uses of the prudent reserve at the next NAGSC meeting.
 - B. The total reserve is split evenly between the operating reserve and the prudent reserve (or 12.5% each).
 - C. The reserve may not be considered as available funds when setting the budget.
 - D. The prudent reserve may be used only when all other funds of NAGSC are expended.
 - E. If all or a portion of the prudent reserve is used; replenishing the prudent reserve is a priority.
 - F. The Finance Committee and NAGSC officers will recommend changes to the current budget in order to replenish the prudent reserve in full.

Background: Intent-Purpose

With the recommended split of the reserve into two types of reserves and the change to the guideline for 5.1 above, the NAGSC finance committee is recommending rewording the definition of "funds permitting".

5.8 currently reads:

5.8 Funds Permitting: (amended 2-28-10)

Some NAGSC expenditures are authorized on a "funds permitting" basis. A "funds permitting" condition exists when after the previously approved budgeted items and \$200 or more, in addition to the prudent reserve, will remain in the NAGSC treasury after the expenditure is made. The finance committee will determine a prudent amount allotted for each participant to attend PRAASA and the forum prior to determining whether there are sufficient funds.

Proposal is for 5.8 to read:

5.8 Funds Permitting: (amended 2-28-10) Some NAGSC expenditures are authorized on a "funds permitting" basis. **The following describes how funds permitting is determined:**

- A. The total reserve funds are set aside as authorized in 5.1.
- B. The finance committee estimates the amount of funding available for the upcoming year based upon recent experience and anticipated contributions.
 - 1. The finance committee determines a prudent amount for each participant to attend PRAASA and the Regional Forum
 - 2. Funding is approved based upon the priority funding order outlined in 5.7 until either all of the estimated funds are appropriated or all requests are funded.

Background: Intent-Purpose

To make a small clarification regarding which budgets the NAGSC finance committee is reviewing. And to add a reference to the recommended guideline change to 5.1 above.

Addendum, NAGSC Finance Committee 2. C. Currently reads:

¹ The A.A. Service Manual Combined with Twelve Concepts for World Service

C. Duties:

1. Review budgets for the next calendar year. These budgets shall include itemized expenses and estimates for supplies needed to perform the duties of that office as stated in the Northern Area 42 General Service Committee (NAGSC) Guidelines, and expenses associated with conducting annually. Where applicable, such budgets shall include travel to Area Assemblies, PRAASA and the Pacific Regional Forum, and other travel to perform their duties as stated in the NAGSC Guidelines. The Treasurer shall provide historical information regarding past expenditures. It is understood that budgets are estimates based on current information, and may be affected by price hikes and inflation.

Proposal is for NAGSC Finance Committee 2. C. to read:

C. Duties:

1. Review budgets **submitted by committee officers and chairs and the proposed NAGSC budget from the treasurer** for the next calendar year. These budgets shall include itemized expenses and estimates for supplies needed to perform the duties of that office as stated in the Northern Area 42 General Service Committee (NAGSC) Guidelines, and expenses associated with conducting annually. Where applicable, such budgets shall include travel to Area Assemblies, PRAASA and the Pacific Regional Forum, and other travel to perform their duties as stated in the NAGSC Guidelines. The Treasurer shall provide historical information regarding past expenditures, **as outlined in 5.1**. It is understood that budgets are estimates based on current information, and may be affected by price hikes and inflation.

Background: Intent-Purpose

There is currently nothing in the guidelines directing the treasurer to prepare an annual budget. Without a proposed budget, there is a greater risk to the financial health of NAGSC. Additionally, the responsibilities for the treasurer need to be updated based upon the recommendation of the splitting of the reserves.

4.2 currently reads:

4.2 B. Treasurer

1. Receive and record contributions from A.A. groups and other A.A. sources, acknowledging all contributions at least annually.
2. Maintain a permanent record of all moneys received and disbursed.
3. Maintain a bank account, which will have a signature card, signed by the treasurer and two officers. The account will be used for the collection and disbursement of NAGSC funds and will include a prudent reserve. All checks over the amount of \$200 shall have two signers. Duplicate bank statements shall be forwarded to the chairperson and the treasurer. (amended 12-7-08)
4. Report in writing at all NAGSC meetings. These reports will provide an in depth record of all Northern Area financial activity including contributions by group and a period profit and loss statement. (amended 12-7-08)
5. At least one month prior to the December NAGSC meeting, submit all accounts and records for review by the Finance Committee. (amended 12-7-08)
6. Get receipts for all funds disbursed.
7. Will use a uniform and standardized accounting system as prescribed by the NAGSC body. (amended 12-7-08)
8. Conduct the NAGSC meeting in the absence of the Chairperson.

Proposal is for 4.2 to read:

4.2 B. Treasurer

1. Receive and record contributions from A.A. groups and other A.A. sources, acknowledging all contributions at least annually.
2. Maintain a permanent record of all moneys received and disbursed.
3. Maintain a **checking** account, which will have a signature card, signed by the treasurer and two officers. The **checking** account will be used for the collection and disbursement of NAGSC funds and will include **an operating** reserve. All checks over the amount of \$200 shall have two signers. Duplicate bank statements shall be forwarded to the chairperson and the treasurer.
4. **Maintain a savings account for the prudent reserve, which will have a signature card, signed by the treasurer and two officers.**
5. **Develop an annual budget, which will be approved by NAGSC.**

6. Report in writing at all NAGSC meetings. These reports will provide an in depth record of all Northern Area financial activity including contributions by group and a period profit and loss statement. (amended 12-7-08)
7. At least one month prior to the December NAGSC meeting, submit all accounts and records for review by the Finance Committee. (amended 12-7-08)
8. Get receipts for all funds disbursed.
9. Will use a uniform and standardized accounting system as prescribed by the NAGSC body. (amended 12-7-08)
10. Conduct the NAGSC meeting in the absence of the Chairperson.

For your ease in reading the proposed FINANCE/FUNDING changes.
New proposed wording is ***in Bold Italic***

Clarification questions were:

Tim W. Most AA treasuries have only the one Prudent Reserve, why do we want to split it up into two, [operating and prudent]?

Phil W. Actually many areas have the two, so there is an available fund, which is a working reserve, and the prudent, which set aside and is not touched.

Julie C. This will be protection, to cover overspending and expenses, as they come in. Research has shown us that these are the terms used by non-profits, used as an operating reserve, which is intended for organizations that don't have a constant cash flow, ins and outs at the same time.

Sophie K. Some areas are using this system so they have a cushion that they can draw and replenish, so they are not just sitting on group money.

Tim W. Then the time that we need to actually dip into the actual prudent reserve in the savings account, that's going to be like a red flag. It will tell us that all of a sudden, something is different now. It will be a top priority to replenish it as quick as possible?

Julie C. Exactly. And it's; "What are you doing? Is it because the groups are hurting, and not able to contribute? Is it because we are being Willy Nilly, and not paying attention to our expenses? What is it exactly?"

Tim's were the only questions asked.

Marion DeP, solicited discussion regarding the process, by which NAGSC selects it's Committee Chairs, (elections, expanding to actual committees with co-chairs, committees selecting their incoming standing chairs themselves.) and suggested possible guideline changes. When asked if there was agreement, the feedback included:

Carri C., You did a fine job (using the current appointing method)

Lonnie M. I think it worked just fine. This gave you an opportunity to have to meet people in this northern area. If it would have been done otherwise, you wouldn't have had to reach out. It is important to do it the way it is, so in the case of a new chair they are forced to get to know everyone in the area, verses them having to come to you and saying who they are.

Marion DeP. asked the DCMs especially, to start talking about NAGSC positions, among themselves, because the election time is soon.

Joyce P. reminded everyone that the next NAGSC chair would be the Alt. Delegate, unless that person has already served as NAGSC chair. The body does really take care of itself, as we really do have a sense of who will give us the good orderly direction as chair of NAGSC. We have not had a problem being able to pick people who were constantly in service all the time. I believe that as the chair of NAGSC, you know who comes and is willing to serve, sometimes it helps to keep it simple.

Marion DeP. announced that Byron F., the Area Chair is requesting résumés be sent to Carol B. nagsc42secretary@gmail.com in the North to have them forwarded to SAGSC so hardcopies will be available to all. Hardcopies will be available at the August NAGSC meeting also. Meeting adjourned at 3:50 PM

AA Related Announcements

July 1-4, 2010	AA International Convention - San Antonio, TX
August 27 – 29, 2010	Pacific Regional Forum - Torrance CA
September 11-13, 2010	Fall Election Assembly – Tonopah, NV
Area 42 Website	http://nevadaarea42.org
ANNYPAA Website	http://annypaa.org/Welcome.html
Reno Central office	http://www.nnig.org

NEXT NAGSC MEETING

Carson City Alano Club

1800 Hwy 50 E. #5

Carson City, NV 89706

Phone: 775-882-0443

August 6, 2010 ~ Standing Chairs at Noon ~ NAGSC Meeting at 1:00

<http://www.CarsonCityAlanoClub.org>

THANK YOU all for your participation and attendance at these meetings

Respectfully Submitted:

Carol B.