



AREA42 Newsletter

A Confidential AA Document

Guideline Changes

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From our Delegate

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SPRING IS HERE



Oil and Water or Peas and Carrots?

I serve on the Policy and Admissions Committee to which this item has been assigned.

“Discuss the concept of combining the Conference Agenda and Conference Policy/Admissions committees.”

In a broad stroke, Agenda, Policy and Admissions are today two committees – Agenda and Policy/Admissions. They weren’t always combined that way, but both committees deal with different pieces of the internal workings of the conference: what we are going to discuss, how we will discuss it, who gets to participate and who gets to watch.

At this time, what do we as a fellowship think about combining them? Is it an oil and water or a peas and carrots idea?

The first five years of the conference were a trial period when we figured out some very basic issues. Bill writes in “Birth of the Conference” in our service manual: “... how on earth were we going to cut down destructive politics, with all its usual struggles for prestige and vainglory?”

(Continued on page 2)

FEATURE ARTICLE



**Area Inventory
June 2007**

page 5

AREA ASSEMBLY



Area 42 - FALL - Assembly
Sept. 6 - 8, 2013
Area 42 - SPRING - Assembly
To Be Announced

MEETING MINUTES



Links to Minutes

Can be found online at:
www.nevadaarea42.org

IMPORTANT REMINDERS



**District Meetings
Schedule**

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PRAASA 2013: Panel 4 Sophie K. – Area 42

The Agenda committee was one of the original four and some of its recommendations during the first five years might have been trying to handle the alcoholic personalities of new trustees and delegates.

For example:

- “The Alcoholic members of the board of trustees ought to have a fixed term of office.” (1951)
- “Before recommending topics for the 1953 Conference, the committee will correspond with all Conference committees, the board of trustees, and the General Service Office.” (1952)
- (my summary, in the vernacular) If on the conference floor we debate a hot item ad nauseam and are getting nowhere the chair should immediately select a committee of second-year delegates from a hat, tell them to go into another room, figure it out and come back with a recommendation. (1953)

Lastly, in a 1954 recommendation, delegates meeting in closed session were referred to as “unchaperoned”.

Still in the 5-year trial period, the conference created the Policy committee in 1952. Its duty was to address only matters pertaining to the conference itself. It was authorized to act for the conference in deciding matters of delegate representation, and during its first year three of its recommendations were:

- “.... all new Conference Committee members should be elected for a term of two years.”
- “No action be taken that would alter present provisions of two-year terms for Conference delegates.” (A floor action. Was the previous recommendation not sufficient?)
- The principle of rotation be preserved and strengthened. (Another floor action. Three recommendations in the same year on the same or related issues!)

Then, in 1953,

- “In areas with more than one delegate, the General Service Headquarters will be advised of the name and location of groups served by each delegate.” (Could there have been turf wars?)

In 1954 it was important to recommend that:

- “Delegates shall remain in office for a full two-year term, expiring in April.” (Did a delegate decide to leave?)

Some recommendations required more than one advisory action.

- “Delegate representation should not be changed during the first 5-year period.”

That was a conference-approved recommendation in both 1953 and 1954.

In 1955 the trial period was over. The conference approved the Charter as permanent. Relative to matters

“GSRs: Is this an oil and water or a peas & carrots issue?”

of delegate representation, it established that delegates would be elected with a 2/3 majority on a written ballot or by lot and also that one state or province would be entitled to one Assembly - except in areas of large A.A. populations where they would be entitled to additional assemblies.

The Charter laid the groundwork for delegate representation and the Admissions committee was created to administer it. Its responsibility was and is to review all requests for admissions to the Annual Meeting of the Conference. If an area wanted to alter its conference representation, it needed to go through the Admissions committee. Right away Ontario, Missouri and Los Angeles applied for additional delegates to be admitted to the conference. Soon states were being divided into assembly areas.

The excitement and chaos of the 5-year trial period has passed. Today we have two, not three, committees: the Agenda and the Policy/Admissions. Today, what do they do?

The current functions of the Conference Agenda Committee are to consider:

- proposed themes for the next conference and



or Peas and Carrots?

to present one to the conference for approval;

- ideas submitted for presentation/discussion topics for the next conference and to present several topics to the conference for approval;
- the conference agenda and, where appropriate, make suggestions for improvement to the trustees' Committee on the Conference;
- the conference evaluation questionnaire, and summary of responses on the previous year's conference, and to make suggestions for improvement to the trustees' Committee on the Conference.

The responsibilities of the Policy piece of Policy and Admission have not changed – they “cover only matters of policy pertaining to the Conference itself and other such matters as may properly be placed before it.”

The Admissions Committee's function is still to review all requests for admissions to the annual meeting of the General Service Conference. The delegate representation issues have stabilized considerably, so today this committee more often looks at seating an alternate delegate when the area delegate cannot attend or reviews applications from General Service Offices of other countries to send staff or board members as observers.

Should the duties of the Policy/Admissions committee and the Agenda committee be combined? A number of A.A. friends and I discussed it.

We wondered if any responsibilities would overlap. In looking at the scope of the committees it didn't look problematic. Would there be financial considerations?

I called a member of the Trustees' Finance committee for more information. Ultimately, she did not think there would be any savings or extra expense associated with combining them.

Would there be enough time at the conference to do all of their business? GSO staff secretaries to these committees each noted that their committee generally has a light agenda from year to year. The reply to one of my emails said that only once in the last 10 years did Policy/Admissions not complete its work in the allotted 9 hours. Similarly, I was informed that the Agenda committee has always finished with time to spare.1

But if each conference committee has nine members, and these two are combined, what would happen to the nine orphaned delegates? Might the Conference Archives Committee become permanent? Or maybe International Conventions/Forums?

These two committees both address the internal workings of the conference. Each has its own clearly-defined role. In combining them might we make better use of our limited conference time?

GSRs: Is this an oil and water or a peas and carrots issue?

Thank you for allowing me to be of service. *Sophie K.*

1 Past delegate members of each P/A and Agenda went to the microphone to disagree with these comments concerning the time req'd to complete each committee's work.

Upcoming Events

NAGSC Meeting

June 1 @ 1pm Winnemucca, Nevada
Humboldt General Hospital

SAGSC Meeting

May 19 @ 1:15pm Las Vegas, Nevada
TIE Club

GEM State Round-Up

August 2-3-4, 2013 in Bosie, Idaho
The Riverside Hotel

visit www.gemstateroundup.org

Fall Assembly

September 6 - 8, 2013 in Tonopah, Nevada

AA International Convention

July 1 – 3, 2015 Atlanta, GA



Hello Area 42,

What a great Tonopah weekend!

We had a pacific regional trustee report (thanks Rod!) a great Saturday night speaker (our immediate past delegate Byron) and covered lots of information to inform our delegate on area 42 groups concouis. Wow! Tonopah might not need me, but I need Tonopah! For sure.

I kind of dropped the ball on the Tonopah trot flyers. In September we will be running Saturday and Sunday I'll try to put the info in the summer newsletter so we will have

Area 42 Secretary Message

time to bring our running gear. Great job to Rhonda and Alexis! Spending a sunrise running to the airport with two women will be hard to beat.

I'm hoping to have the minutes ready by August so to have time to email them out. I'm learning how to help make this the best process possible. Another thing I got wrong was not getting your reports in email form. Email is going to work best. By now, I should have sent out an email asking those who have reports to, please email them to me. Thank you if this applies!

Congratulations to Roxann for standing for Alt Area Secretary. And a special thanks to Rich for being available if needed, as well as all his service.

There were three proposals made at this assembly per my records. The first was a guidelines update to be voted on in September. The second was to do an area inventory moved and seconded with 95% in favor.

The third proposal was moved and seconded that the chair appoints an Ad Hoc Committee to put together an inventory

process and questionnaire for the Assembly to do in September.

Lots of discussion on timing, process, ect. Basic feeling was, let's get something started . . . Question was called and in favor 80%.

I'm very grateful to have your support and encouragement during this first assembly of the new rotation! Please call or email with anything.

Yours in Service,

Justin P.

Area Committee Secretary

Area 42 Chairperson

Hello,

I have my 1st Assembly under my belt as your Chair and what an experience it was.

We have put together two committees for our Fall Assembly. One committee for the Area Inventory and

the second to establish Newsletter Guidelines.

Email questions to:
mtwo@cox.net

Thank you,
Mike M. Area Chairperson

Hotel Tips

Hello Area 42,

It was my priviledge to visit PRASSA which was held in Boise, Idaho in March. It was an exceptional experience and I feel very grateful that I was able to attend and see a glimpse of the work that happens quietly while most of us attend meetings and stay sober in our groups and home towns. The Tonopah Assembly has had great participation from our groups in Area 42.

(Continued on page 6)

INVENTORY

AREA INVENTORY

Questions from June 2007

The Assembly voted to perform an Area Inventory I looked back at the last inventory process and here are the questions they came up with in 2007.

Group Conscience

1. With respect to discussions at Assemblies:

A. Do I feel it is my right and responsibility to speak my mind on a topic when my thoughts have not been expressed by someone else? (Concept 4-Right of Participation)

B. Are questions, comments and minority opinions given respectful consideration? (Concept 5 – Right of Appeal/Minority Opinion)

C. Do I sometimes rely too much on the opinions of our officers and past officers, rather than continue to explore my own conscience?

2. Are we as an Area doing enough to discuss all agenda items that may require a vote or a sense of the assembly, so that the individual group conscience (from GSRs and DCMs) can make an informed collective group conscience for the Delegate to take to the GSO conference? Or are we forcing the Delegate to go to the GSO conference and make our decisions for us? (Concept 1) GSR/ DCM Role and

Responsibility

3. Are we doing enough to educate new GSRs & DCMs about their role as “Trusted Servants” and the assembly process?

GSR and DCM participation:

4. Do they know what services, information and workshops the various area committees, standing chairpersons and officers can provide for them? How can we increase participation of GSRs and DCMs throughout the area?

Officers

5. Mindful that holding office is a great responsibility not to be viewed as the outcome of a popularity contest, are we choosing our officers with care? Is there a sufficient pool of eligible and willing candidates?

Primary Purpose

6. With the mention of Dark or Dim Districts in our populated and rural areas, are we reaching out to all of

the Districts, Groups & members of AA in Area 42 and is participation at Area Assemblies reflecting a good cross section of our Area?

7. Does my home group know what the Area is and what it does?

8. What is the purpose of the Area? Is the branching of our Area into NAGSC and SAGSC divisive, or instrumental in fulfilling that purpose?

Website

9. How can we improve our website?

Miscellaneous

10. Where does the area need the most improvement?

Reprinted from Newsletter of Summer 2007



From The Newsletter Editor

I would like to thank everyone who submitted articles and information for the newsletter.

Your events can be added to our schedule if the dates are after the edition is published.

Unfortunately, not all of the submissions will be able to fit into each edition of the newsletter, and our goal is to keep it to service oriented articles. When writing your articles, please keep it to a maximum of 1 page or 600 words. This way more articles can be included.

I welcome your input to the newsletter. All last names, phone numbers and personal emails are removed before publishing and emailing.

Submit articles or stories that you find interesting, perhaps we will be able to print them in one of the next newsletters. There are four newsletters each year February 23, April 30, August 10 and October 31.

Submission deadlines for each newsletter will be three weeks prior to the issue date listed above.

Email your submission to

area42newsletter@gmail.com

Tag you're it,

Irene P. Your Newsletter Editor

Area 42 Current 7th Tradition Contribution Addresses

Hello,

Area 42 is LOW on funds. Because our business is all about insuring that the alcoholic still out there on the street corner has a welcome thriving fellowship, please encourage your groups to participate to so we may continue our work at the area level. Your contributions shall greatly improve the opportunity for the area to continue being in a "funds available" position to financially assist the underfunded GSR and to reimburse committee/officer travel receipts.

We sincerely appreciate all the contributions that groups send to the area and realize that the economy has affected everyone. *Thank you, Carol B. Area Treasurer*

Hotel Tips

There were some people who have had difficulty with their hotel reservations at the Assembly this last time. I noticed some problems at the hotel where I had a reservation (which was lost), fortunately my hotel was very helpful and we were able to have a room there even though they said the hotel was full. Many hotels overbook because generally several guests will cancel prior to the arrival and they will collect a cancellation fee, the hotel wins either way.

Here are some ways to try to avoid problems like this:

1. Print out all confirmation receipts showing that you booked the room. When you have a piece of paper with a confirmation number showing the exact booking information, a hotel is going to be less capable of turning you away with a flimsy excuse.
2. Call the hotel the day before you are set to arrive. Ask to confirm your reservation. Request a confirmation number or the name of the person who confirmed your reservation.
3. Arrive as close to check-in time as possible. If the hotel has overbooked it will be the people who arrive later in the day who get walked away from the hotel. Getting there early helps to guarantee that you'll get your room.
4. Notify the hotel if you will be checking in late. Calling that day, especially if you are unexpectedly delayed by late transportation, to let the hotel know what time to expect you will help to secure your room.

Hope these are helpful in September.

Irene P. Your Newsletter Editor



Ask your DCM for the District Treasurer's address to send Group 7th Tradition Contributions Area 42 Current 7th Tradition Contribution Addresses:

General Services Office (GSO)
P.O. Box 459
New York, NY 10163
(Make Checks to: General Fund)

All Area 42
(All Nevada & California)
P.O. Box 70171
Las Vegas, NV
89170-0171
(Make checks to: Area 42 Treasury)

Southern Contributions
Southern Area General Service Committee (SAGSC)
(Make checks to: GSR Fund of So Nevada)

Southern Area Treasurer
PO Box 71804-1804
Las Vegas, NV 89170-1804

Las Vegas Intergroup
Las Vegas Central Office
1431 E. Charleston Blvd.
Suite 15
Las Vegas, NV 89104
(Make checks to: Las Vegas Intergroup)

Northern Contributions
Northern Area General Service Committee (NAGSC)
For address, contact:
nagsctreasurer@nevadaarea42.org
P.O. Box 1033
Chester, CA 96020
(Make checks to: Northern Area 42 Treasury)

Northern Area Intergroup
436 South Rock Blvd.
Sparks, NV 89431
(Make Checks to: N. Nevada Intergroup)



TONOPAH HOTELS

Mizpah Hotel

Queen \$94 King \$104
100 Main Street
Tonopah, NV 89049
(775)482-3030

Jim Butler Inn

100 S. Main Street
Tonopah, NV 89049
(775)482-3577

Best Western

\$115.53 single/\$126.43
double (includes tax)
320 Main Street
Tonopah, NV 89049
(775)482-3511

Tonopah Motel

\$38.15 single/\$44.45
double (includes tax)
325 Main
Tonopah, NV 89049
(775)482-3987

Clown Motel

\$39.79 single \$43.06 double
or \$46.33 triple
(includes tax) (pet friendly)
521 North Main Street
Tonopah, NV 89049
(775)482-5920

Economy Inn

\$46.87 all rooms
(includes tax)
826 Main Street
Tonopah, NV 89049
(775)482-6238

National 9 Inn

\$43.59 single / \$49.04 double
(plus tax — senior rates available)
720 Main Street
Tonopah, NV 89049
(775)482-8202

Tonopah Ramada

1137 N Main Street
Tonopah, NV 89049
(775) 482-9777

rates subject to change

AREA 42 District Business Meetings

District 1

2nd Sunday monthly, 10 AM
Lost & Found Club
Boulder City, NV
Email for information:
district1@nevadaarea42.org

District 2

2nd Tuesday monthly 7pm
Reno Triangle Club
635 S. Wells, Reno NV
Email for information:
district2@nevadaarea42.org

District 3

2nd Sunday in Jan, May, Jul
and Nov at Noon
Las Vegas Central Office
Email for information:
district3@nevadaarea42.org

District 4

1st Thurs monthly at 7pm
Reno Triangle Club
635 S. Wells Ave, Reno.
Email for information:
district4@nevadaarea42.org

District 5b

2nd Saturday monthly
1:30pm
Email for location:
district5b@nevadaarea42.org

District 6

2nd Sunday of EVEN num-
bered months
Email for information:
district6@nevadaarea42.org

District 7

3rd Friday monthly at
6:30pm The Serenity Club
Email for information:
district7@nevadaarea42.org

District 8

1st Sunday of ODD months
Email for information:
district8@nevadaarea42.org

District 9

3rd Sunday monthly 4pm
at Serenity Club.
This will change in March.
Email for information:
district9@nevadaarea42.org

District 10A

3rd Sunday of ODD months
at 6:30 pm
680 River Street Elko, NV
Email for information:
district10a@nevadaarea42.org

District 11

Email for information:
district11@nevadaarea42.org

District 12

2nd Tuesday monthly 7pm
Resurrection Church
4120 Hwy 50, 5 miles east of
Fernley
Email for information:
district12@nevadaarea42.org

District 13

Last Monday monthly at
5:00 pm
Triangle Club small room
4600 E. Nellis Blvd, Las
Vegas
Email for information:
district13@nevadaarea42.org

District 14

3rd Tuesday of ODD months
7pm Email for information:
district14@nevadaarea42.org

District 15

1st Friday of the month
6:30 pm, TIE Club
329 North 11th Street,
Las Vegas Email for infor-
mation:
district15@nevadaarea42.org

District 16

3rd Tuesday monthly at
Sparks Christian Church
Greenbrae & Pyramid 6pm
Room 204a
Email for information:
district16@nevadaarea.org
district16@nevadaarea42.org

District 17

1st Wednesday monthly
6:30 pm
360 S. Lola Ln Pahrump,
NV
(basement training room)
Email for information:
district17@nevadaarea42.org

District 19

2nd Friday of EVEN months
2 pm Email for location &
information:
district19@nevadaarea42.org

District 20

3rd Saturday in Jan, Mar,
May, Aug
and Oct 12:30pm to 3pm
50 Weatherlow, Susanville,
CA
(Susanville Fellowship Hall)
Email for information:
district20@nevadaarea42.org

District 21

Every Thursday at 7pm
3111 S Valley View Suite
B-212
Email for information:
district21@nevadaarea42.org

District 22

Every Wednesday at 6pm
1479 S Wells Ave, Suite 2,
Reno, NV Email for infor-
mation:
district22@nevadaarea42.org

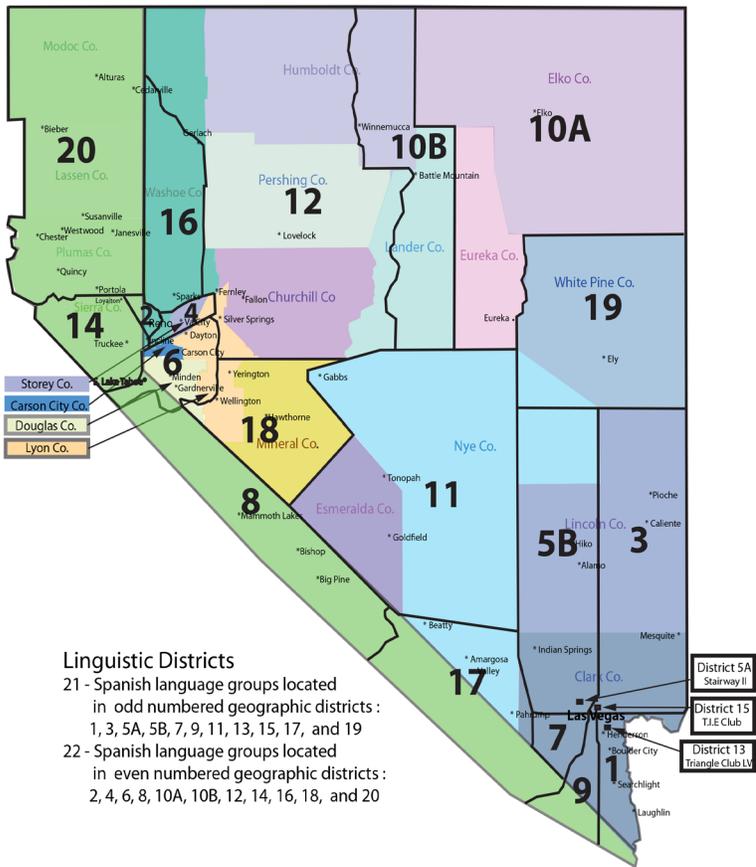
From the Editor

If you would like to submit a
service-oriented article for Area 42

Submit to:
area42newsletter@gmail.com



Area 42 Map



Alcoholics Anonymous is a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism.

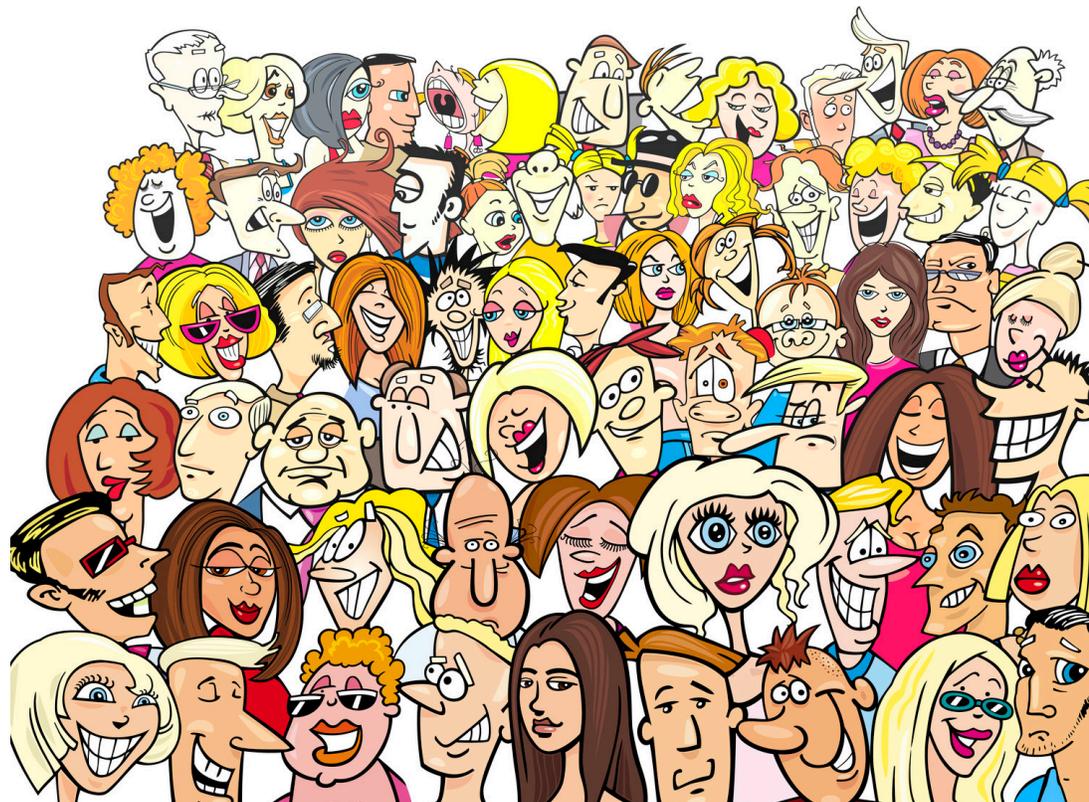
The only requirement for membership is a desire to stop drinking. There are no dues or fees for A.A. membership; we are self-supporting through our own contributions. A.A. is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy, neither endorses nor opposes any causes. Our primary purpose is to stay sober and help other alcoholics to achieve sobriety.

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Last modified March 2009

Area 42 - Officers 2013 - 2015

- DelegateSophie K.
- Alt. DelegateCheri N.
- Committee ChairMike M.
- Alt. Committee Chair.....Phil W.
- Treasurer Carol B.
- Alt. TreasurerVince C.
- Secretary Justin P.
- Alt. Secretary Roxann H.
- Registrar Jeannette B.
- Alt. Registrar..... Emily C.
- Archivist Rhonda W.
- Alt. Archivist..... Pat S.
- Area Webmaster.....Scott B.
- Newsletter Editor Irene P.



Proposal to Change Area Guidelines

The following pages have been added for your review prior to the Fall Assembly for approval of the proposed guideline changes. Black strike outs are items being replaced by red print.

DELEGATE AREA 42

GENERAL SERVICE ASSEMBLY

GUIDELINES

(Reformatted September 2005)

(Revised September 2006)

(Revised September 2008)

(Revised September 2009)

(Revised September 2010)

(PROPOSED UPDATED Revision December 2012)

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PREAMBLE

Ever mindful that the reason for the General Service Structure is to be of service to the fellowship of Alcoholics Anonymous, this body shall always observe the spirit of the Twelve Steps, Twelve Traditions, and Twelve Concepts for World Service. In the absence of specific indications in these guidelines or of direct assembly action, the latest edition of the AA Service Manual may be relied upon.

STATEMENT OF PURPOSE

Area 42 purpose is to help carry out the primary purpose of Alcoholics Anonymous, thus insuring growth and harmony in the A. A. Fellowship. The Area carries the voices of its individuals and groups through the G.S.R.s and D. C.M.s to the Delegate and on to the General Service Conference." The Delegate brings back information from the General Service Conference to the G.S.R.s and D.C.M.s and on to the groups and individual members. The Area conducts its business through its service committees and is a service body only, never a government for Alcoholics Anonymous.

1.0 AREA ASSEMBLY

1.1 Membership:

The following shall be full working members of the Area Assembly:

A. ~~Members of each district; which is comprised of the current~~ **THE** General Service Representative (GSR) from each registered group. (Alternate GSR or group appointed representative if the current GSR is unable to attend).

B. The District Committee Member (DCM), DCM Chairperson, or alternate DCM from each district. The DCMs will confirm the eligible voting General Service Representatives for the groups of their districts (rev. 1/00)

C. ~~Intergroup Liaisons, NAGSC/SAGSC Committee Chairs for Hospitals & Institutions, Corrections Facilities, Treatment Facilities, Cooperation with the Professional Community, Grapevine, Public Information, Area Newsletter Editor, and any other NAGSC/SAGSC officer not already an Area Assembly/ Committee member.~~

D. ~~Delegate~~ Area 42 officers, which include Delegate, Chairperson, Secretary, Archivist, Treasurer, Registrar, and their alternates.

E. Each member of Area Assembly will have only one vote.

1.2 Meetings:

A. The Area Assembly shall meet semi-annually, ~~at the end of March and September~~ **IN THE SPRING AND FALL**. The time and place of each meeting will be selected **BY THE CHAIR AND CONFIRMED**, by the Area Assembly, far enough in advance to guarantee the scheduling of the appropriate facility. (rev. 9/99)

B. A quorum shall be the number of voting members present.

1.3 Officers:

The officers of the assembly shall be:

- A. Chairperson
- B. Alternate Chairperson
- C. Delegate
- D. Alternate Delegate
- E. Secretary
- F. Alternate Secretary
- G. Archivist
- H. Alternate Archivist

- I. Treasurer
- J. Alternate Treasurer
- K. Registrar
- L. Alternate Registrar

1.4 Area Officer Duties:

A. The Duties of the Chairperson shall be:

- 1) Conduct all Area Assembly meetings.
- 2) Conduct Area Committee meetings.
- 3) Appoint "ad hoc" committees as directed by the assembly.
- 4) Prepare and have published a meeting agenda.
- 5) MAKE ALL LOGISTICAL ARRANGEMENTS NECESSARY TO HOLD EACH ASSEMBLY**
- 6) Act as the administrative officer of the assembly.
- 7) Appoint an Area Newsletter Editor. from the section of the Area (Northern/Southern) in which he/she resides (rev. 9/00).
- 8) APPOINT A SUITABLE PERSON TO CONDUCT THE BIENNIAL ELECTIONS.**

B. The Duties of the Alternate Chairperson shall be:

- 1) Assume the duties of the Chairperson in his/her absence.
- 2) Assist and support the Chairperson in carrying out the duties as needed.
- 3) Serve as the Chairperson of the General Service committee in the section of the area (Northern or Southern) in which he/she resides. If he/she has already served a two-year term as Chairperson of this body, the **NAGSC/SAGSC** General Service committee may elect a chairperson from among its membership.
- 4) The local Special Needs Committee Chairperson shall notify the Area **Alternate** Chair, Area Treasurer, and Special Needs Service Committee Coordinator as soon as the assistance is requested so that any necessary arrangements can be made.
- 5) The local Special Needs Committee Chairperson, in coordination with the Special Needs Service Committee Coordinator, shall obtain from the interpreter(s), in writing, a quote for the hourly fee for services to be provided, or for a set fee for the Assembly or meeting. This shall be forwarded to the Area Treasurer prior to the scheduled Assembly or meeting.
- ~~6) Appoint a Grapevine Representative from the section of the area (Northern or Southern) in which he/she resides. NAGSC OR SAGSC AS APPROPRIATE.~~

C. The Duties of the Delegate shall be:

- 1) As defined in the current edition of the AA Service Manual.
- 2) As suggested by the Area Assembly.
- 3) To appoint a Webmaster.**

D. The Duties of the Alternate Delegate shall be:

- ~~1) As defined in the current edition of the AA Service Manual.~~
- 2) Serve as the Chairperson of the General Service Committee in the section of the area (Northern or Southern) in which he/she resides. If he/she has already served a two-year term as Chairperson of this body, the **NAGSC/SAGSC** General Service Committee may elect a chairperson from among its membership.
- 3) Appoint a Grapevine Representative from the section of the area (Northern or Southern) in which he/she resides. NAGSC OR SAGSC AS APPROPRIATE.**
- 4) As suggested by the Area Assembly.
- 5) COORDINATE ALL AGENDA ITEM PREPARATIONS AND ARRANGEMENTS NECESSARY FOR THE NAGSC/SAGSC AND AREA 42 ASSEMBLY PRE-CONFERENCE ROUNDTABLES.**

E. The Duties of the Secretary shall be:

- 1) Keep minutes of the Area Assembly meetings AS WELL AS A RECORD OF ALL MOTIONS, INCLUDING SUBJECT, DATE AND OUTCOME.**

- 2) Publish and mail to all Area Officers, DCMs and DCMCs the minutes of the previous meeting within 90 days after the Area Assembly. (rev. 9/99)
- 3) Publish and mail by January 31 and July 31 to all Area Officers, DCMs and DCMCs the agenda as prepared by the Chairperson. (rev. 9/10) **PUBLISH THE AREA 42 ASSEMBLY AGENDA AS PREPARED BY THE CHAIRPERSON. DISTRIBUTE IT TO ALL AREA OFFICERS, DCMS AND DCMCS NO LATER THAN THIRTY DAYS PRIOR TO THE ASSEMBLY.**
- 4) Have custody of all current records of the Area Assembly.
- 5) The secretary shall have a petty cash fund for printing, mailing, etc., and shall report all expenses to the treasurer.
- 6) The petty cash fund of the Secretary and expense of this office shall be reviewed annually and any need for change approved by the Area Assembly.
- 7) Assist with the production of the Area Newsletter by providing the Newsletter Editor agenda items and minutes of Area meetings at appropriate times, and all other pertinent items requested. (rev. 9/00)
- 5) Provide the Newsletter Editor revised Area 42 Guidelines in the October 31 issue of the Area 42 Newsletter. (rev. 9/00)

FOR THE FOLLOWING ASSEMBLY AFTER ACCEPTING.

- 6) Assist the webmaster in the production and maintenance of the Area 42 website through cooperation and suggestion with the webmaster. (rev. 9/04)

7) ASSEMBLE, PRINT, PREPARE AND COMPILE ALL DOCUMENTS NECESSARY FOR THE REGISTRATION PACKETS FOR THE REGISTRAR AT THE ASSEMBLY.

F. THE DUTIES OF THE ALTERNATE SECRETARY SHALL BE TO SERVE AS SECRETARY OF THEIR RESPECTIVE GENERAL SERVICE COMMITTEE (NORTH OR SOUTH), PROVIDE A LITERATURE DISPLAY AT THE AREA 42 ASSEMBLY AND TO ASSIST AND COORDINATE WITH THE AREA SECRETARY.

G. The duties of the Archivist shall be:

- 1) Catalog and maintain all archival material for Area 42.
- 2) Provide displays of archival material at Area functions.

H. The duties of the Alternate Archivist shall be:

- 1) to serve as the Archivist of their respective General Service Committee (North or South) and
- 2) to coordinate with the Archivist for maintaining the archival material for Area 42

I. The duties of the Treasurer shall be: **FOR DUTIES OF THE TREASURER PLEASE REFER TO FINANCIAL GUIDELINES.**

- 1) Receive and record contributions from AA groups and other sources, acknowledging all contributions at least semi-annually.
- 2) Maintain a permanent record of all monies received and disbursed.
- 3) Maintain an interest bearing account for the prudent reserve and for the collection and disbursement of Area funds.
- 4) Establish a bank account which will have a signature card signed by the Treasurer and Delegate, and Alternate Chairman. All checks issued will have two of these three signatures.
- 5) Update the tax exempt status of the area by providing current information on names and addresses of appropriate area officers to the Nevada Secretary of State and Internal Revenue Service. Treasurer shall serve as the Area's official representative with these two entities and provide them with timely responses to any requests for action or information which they make to Area 42.
- 6) Report in writing twice yearly, at Annual Area Assembly and at calendar year end to the Area Committee. These reports will provide an in depth record of all Area financial activity.
- 7) Prepare a "following year" Area Officer Travel Budget for Area 42 information and consideration at each Area Assembly.
- 8) At the conclusion of a Treasurer's term or departure from office, all accounts and records will be submitted for review and/or audit to a group of area officers residing in the locality of

the treasurer.

9) To get receipts for all funds disbursed.

~~J. The duties of the Alternate Treasurer shall be to serve as treasurer of their respective General Service Committee (North or South) and to assist and coordinate with the Area Treasurer.~~

K. ~~The Duties of the Registrar shall be:~~

1) Maintain a current mailing list and phone numbers of all members of Area Assembly.

2) Coordinate with GSO, the Area 42 Delegate, and DCMs to maintain current information of all groups in Area 42.

3) Coordinate efforts at Area Assembly and Committee meetings to accomplish responsibilities of Area Registrar.

4) ~~The Registrar shall have a petty cash fund for printing, mailing, etc., and shall report all expenses to the treasurer.~~

5) ~~The petty cash fund of the Registrar and expense of this office shall be reviewed annually and any need for change approved by the Area Assembly.~~

4) Provide a current mailing list for the Area Newsletter editor. (rev. 9/00)

i. 5) TO HAVE REGISTRATION PACKETS AS WELL AS NECESSARY MATERIALS FOR REGISTRATION AT THE AREA ASSEMBLY, INCLUDING BRINGING AREA'S LAPTOP.

L. ~~The Duties of the Alternate Registrar shall be:~~

1) To serve as the Registrar of their respective General Service Committee (North or South)

2) **ASSIST THE REGISTRAR AT REGISTRATION TABLE FOR EACH AREA ASSEMBLY,**
and

3) To coordinate with the Registrar for maintaining proper information on all groups in Area 42.

I. ~~The duties of the other Alternate Officers shall be:~~

M. ~~The Duties of the Newsletter Editor shall be: (section J. 1-6 added 9/00)~~

1) Publish with the assistance of the Area Chairperson and Area Secretary the Area Newsletter. Provide in that document the agenda and minutes of Area meetings at appropriate times, contacting the Delegate for information for the Newsletter, and by contacting North and South Area Chairperson for Newsletter items. The publication dates will be February 23, April 30, August 10, and October 31. Include the revised Area 42 guidelines in the October 31 issue of the Area 42 newsletter. (rev. 9/10)

2) ~~The newsletter editor shall have a petty cash fund for printing and mailing of the Newsletter and shall report all expenses to the treasurer.~~

3) ~~This position will be a two year commitment and will rotate in the section of the area (Northern or Southern) in which the Area Chairperson and Secretary resides.~~

4) ~~This position will be chosen from resumes submitted to the Area Chairperson on or before December 1st of rotation year.~~

5) ~~This will be an appointed position by the Area Chairperson and~~ The Newsletter Editor **MAY** will be from the section of the area (Northern or Southern) **SERVE UP TO 4 YEARS.**

6) ~~The Newsletter Editor will be a voting, funded member of the Assembly. See funding to Assemblies and PRAASA under section 4.2D) (rev. 9/07)~~

N. ~~The Duties of the Area 42 Webmaster shall be: (Effective 9/04)~~

1) To maintain the website

2) To keep the website updated monthly

3) ~~The position will be funded as requested by the Area Assembly.~~

—(See funding to Assemblies and PRAASA under section 4.2D) (rev. 9/07)

4) ~~The position will be a 2-year commitment and will rotate in the section of the Area in which the Delegate resides.~~

5) ~~The position will be appointed from resumes submitted to the Area Delegate elect on or before December 1 of the rotation year.~~

6) This position will be appointed by the Delegate and will **MAY SERVE UP TO 4 YEARS** be chosen from the section of the Area in which the Delegate resides.

~~7) The webmaster will be a non-voting member of the Assembly. (Rev. 09/09)~~

2.0 AREA COMMITTEE

2.1 Membership:

The following shall be ~~full-working~~ members of the Area 42 General Service Committee:

- A. ~~Delegate~~ Area 42 officers which include: Delegate, Chairperson, Secretary, Archivist, Treasurer, Registrar, and their alternates.
- B. The DCM, DCM Chairperson, or alternate DCM from each district.
- C. Elected NAGSC/SAGSC officer(s) position. (rev 9/99)
- D. Each member of Area Committee will have only one vote.
- E. Appointed positions of Newsletter Editor and Webmaster.

2.2 Area Committee Meetings:

- A. The Area Committee shall meet at least twice a year (normally the Friday **EVENING** before each Area Assembly). ~~at a time and place to be determined by the Area Assembly at its last meeting. (rev 9/99)~~
- B. The Area Committee cannot bind the Area Assembly to any decision but shall make recommendations for action by the Assembly.

2.3 Area Committee Member Duties:

- ~~A. Area Officer duties are as specified in Section 1.4 above.~~
- ~~B. The duties of the District Committee Members (DCM) shall be:

 - ~~a. As defined in the current edition of the AA Service Manual.~~
 - ~~b. The DCMs will confirm the eligible voting General Service Representatives (GSR) for the groups of their districts.~~~~
- ~~C. The duties of the Committee Chairs shall be as defined by their respective Committee guidelines and/or the NAGSC or the SAGSC guidelines.~~

3.0 AREA ELECTIONS

3.1 Area Officer Elections:

- A. At the ~~September~~ **Fall** Area Assembly meeting of each even year, the Area will hold elections for Delegate, Alternate Delegate, Chairperson, Alternate Chairperson, Secretary, Alternate Secretary, Treasurer, Alternate Treasurer, Registrar, and Alternate Registrar. The term of service shall be for two years beginning January 1 of the next odd year. The only exception to this procedure is for the positions of Archivist and Alternate Archivist whose terms of service shall be for four years with the first Archivist beginning in 1993. Individuals who are eligible and desire to serve can submit a resume of their AA service history. (rev. 9/99)
- B. The ~~Area Chairperson~~ **APPOINTED ELECTION PERSON** will ~~put~~ **RECORD** the names, of all those present and eligible to stand for the AREA offices of ~~Delegate, Alternate Delegate, Chairperson, and/or Alternate Chairperson~~ on the chalkboard. Those who wish to withdraw their names for any of these offices may do so.
- C. Nominations from the floor will not be accepted for Delegate, Alternate Delegate, Area Chairperson, Alternate Chairperson unless there are less **FEWER** than two names remaining after all those eligible and present have been announced and those wishing to do so have withdrawn.
- D. Nominations may be accepted from the floor for Secretary, Alternate Secretary, Archivist, Alternate Archivist, Treasurer, Alternate Treasurer, Registrar, and Alternate Registrar.
- E. The voting body should have a choice of at least two names for each office, whenever possible.

F. All members of the Area Assembly PRESENT shall have voting privileges. Absentee Ballots or proxies shall NOT be valid.

G. Election of the Delegate and Alternate Delegate **ALL AREA OFFICERS** shall be in accordance with Third Legacy procedures, ~~as in the AA Service Manual~~. The Chairperson **SOMEONE SHALL BE ASKED TO** shall read that portion of the Service Manual before balloting.

ELIGIBILITY FOR AREA OFFICE:

1) All duly elected DCMs, DCMCs, and Area Officers, past or present who have served a full term are eligible.

2) The Delegate shall have only one term (2 years) and shall never again be a candidate for this office.

3) Should the Delegate not be able to complete the term, the Alternate Delegate shall assume the duties. The Alternate Delegate may then stand for election to Delegate if he/she has represented the Area at the General Service Conference only once.

H. Election of the Area Chairperson and Alternate Chairperson shall be ~~by Third Legacy procedures~~. **FROM** all duly elected DCMs and DCMCs, and Area Officers, past or present who have served a full term **AND** are eligible.

I. Election of the Area Secretary, Alternate Secretary, Area Archivist, Alternate Archivist, Area Treasurer, Alternate Treasurer, Registrar, and Alternate Registrar shall be by Third Legacy procedures. All members of the Area Assembly past or present, who have served a full term and are in attendance, shall be eligible.

The Area Chairperson, Alternate Chairperson, Alternate Delegate, Area Secretary, Alternate Secretary, Area Treasurer, Alternate Area Treasurer, Registrar, and Alternate Registrar shall have only one two year term of office and not be a candidate again for the same office.

J. The Area Assembly may remove the Delegate or any Area Officer or Alternate for just cause. Such removal shall be by secret ballot and shall require 2/3 majority.

K. IF THERE IS NO CANDIDATE FROM NAGSC/SAGSC FOR THE APPROPRIATE OFFICE, THEN NOMINATIONS CAN BE MADE FROM THE FLOOR WITHOUT REGARD TO THEIR LOCATION. THIS WILL NOT AFFECT THE NEXT GEOGRAPHIC ROTATION.

3.2 Area Officer Rotation:

A. To allow for maximum service opportunities and even rotation, the Delegate, Area Chairperson, Secretary, Archivist, Treasurer and Registrar shall be elected from different sections of the area (Northern or Southern) on a rotating basis.

B. The Delegate, Treasurer, and Registrar will be elected from one section of the area and the Chairperson and Secretary from the other.

C. Alternates will be elected from the opposite section from the officer.

3.3 Replacement of Area Officers:

A. In the event an officer vacates his/her position for any reason, the alternate will assume the duties of the officer for the remainder of the term.

B. The Area Committee will select a replacement for any vacant alternate's position until the next regularly scheduled Area Assembly, at which time the assembly will affirm the replacement or will elect a new alternate.

C. Replacement of an officer by an alternate will in no way effect the rotation (Northern and Southern) at the next election.

4.0 AREA FUNDING ~~SEE FINANCIAL GUIDELINES~~

4.1 General:

~~A. In order for the Area Assembly (1) to fulfill its responsibilities to give financial assistance to the Delegate as suggested in the AA Service Manual, (2) to provide for mailing and publishing expenses, and (3) to make other expenditures as approved by the assembly, necessary funds must be available. These funds will be provided by contributions in the spirit of the Seventh Tradition. The funds will be managed by the Area Treasury in accordance with the following guidelines.~~

~~B. The Area Treasurer shall maintain a prudent reserve of 4 months operating expenses, based on the prior calendar year's operating expenses, in an interest bearing account. This money may not be used unless the Treasurer is directed by a 3/4 majority of the Area officers. (rev. 9/05)~~

~~C. Area Officers and members may not incur indebtedness in the name of Area 42. Officers are authorized routine expenses under \$100.00 in the discharge of their duties.~~

~~D. Some travel expenditures are authorized on a "funds permitting" basis. A "funds permitting" condition exists when \$1,000.00 or more, in addition to the prudent reserve, will remain in the account after the expenditure is made.~~

4.2 Area Officers Funding:-

~~Area 42 officers shall submit an annual expense report, for the past year, to the Area Treasurer by January 1 of each year. The reports will be used to estimate expenses for the coming year.~~

~~A. Delegate: Full expenses for General Service Conference, Area Assemblies, annual PRAASA, Biannual Pacific Regional Forum, and events within the Area. (rev 9/99)~~

~~B. Alternate Delegate: Full expenses to Area Assemblies. Full expenses for annual PRAASA and biannual Pacific Regional Forum, funds permitting. (rev 9/99)~~

~~C. Chairperson: Full expenses to Area Assemblies. Full expenses for annual PRAASA and biannual Pacific Regional Forum, funds permitting. (rev 9/99)~~

~~D. Treasurer, Archivist, Secretary, Registrar, Newsletter Editor and Webmaster: Full expenses for Semi-Annual Area Assemblies. Full funding to annual PRAASA, funds permitting. (rev 9/07)~~

~~E. Alternate Chairperson, Alternate Secretary, Alternate Treasurer, Alternate Archivist, and Alternate Registrar: Full expenses for semi-annual Area Assemblies. Full expenses for annual PRAASA, in absence of elected Area Officer, funds permitting. (rev 9/99)~~

~~F. Area Officers and their Alternates shall be fully funded to attend Area Committee Meetings.~~

4.3 District Committee Member Funding:

~~DCM's whose districts are unable to provide full funding for Area Committee Meetings shall be reimbursed as appropriate, funds permitting.~~

4.4 Committee Chair Funding:

~~Committee Chairs shall be funded by their respective committees and/or NAGSC or SAGSC.~~

4.5 Other funding:-

~~A. Grapevine Representative from both the Northern Area and the Southern Area will each be given \$100.00/year for expenses.~~

~~B. "Ad Hoc" committee members that are appointed at the direction of the Area Assembly will be reimbursed travel expenses for meetings they attend, not to exceed \$50.00 per person per meeting.~~

~~C. "Ad Hoc" committee chairperson shall be reimbursed for expenses to perform duties in the area~~

of responsibility.

~~D. Alternate Area Secretary shall have at his/her disposal \$250.00 per year for the literature display at the semi-annual Assemblies. (rev. 9/99)~~

~~E. Interpreters for AAs with special needs shall be funded as follows:~~

- ~~1) The need must for a voting member of the Area Assembly, who represents a registered group if a GSR; or is a current DCM, Area Officer, or Area Committee Chair.~~
- ~~2) The funding shall only apply to sessions for which the member is qualified to participate and to vote at (i.e., interpreter funding will not be provided for a GSR to attend the Area Committee meetings). For the full Semi-Annual Assemblies, up to 18 hours of funding shall be provided to cover Friday evening, Saturday, and Sunday morning. (rev. 9/99)~~
- ~~3) Thirty days advance notice should be provided to the local Special Needs Committee Chairperson (North or South as appropriate) of the need for an interpreter. The notice should include such details as; name and position of the person requiring special needs, and for what sessions an interpreter will be needed.~~
- ~~4) The local Special Needs Committee Chairperson shall notify the Area Chair, Area Treasurer, and Special Needs Service Committee Coordinator as soon as the assistance is requested so that any necessary arrangements can be made. **MOVED TO 1.4, B, 4**~~
- ~~5) The local Special Needs Committee Chairperson, in coordination with the Special Needs Service Committee Coordinator, shall obtain from the interpreter(s), in writing, a quote for the hourly fee for services to be provided, or for a set fee for the Assembly or meeting. This shall be forwarded to the Area Treasurer prior to the scheduled Assembly or meeting. **MOVED TO 1.4, B, 5**~~
- ~~6) Travel expenses, including lodging, transportation, and food for actual expense receipts or up to \$125.00 for each interpreter shall be provided.~~

5.0 AREA DISTRICTS

5.1 District Membership

Each district or Zone should have a membership of:

- A. One DCM and Alternate DCM.
- B. One District Secretary and/or Treasurer.
- C. The elected GSR from each group in the district, one of whom may also serve as Alternate DCM, Secretary and/or Treasurer of his/her district.
- D. DCMC (see sections 5.7 and 5.8).

5.2 District Meetings

- A. Each district should meet at least five **FOUR** times a year. Monthly meetings are preferable.
- B. Each district shall meet at a time and place of its own selection.

5.3 District Elections (qualifications and election procedure per Service Manual)

- A. Each group in the district should elect a GSR and an Alternate GSR for a term of two years or until January 1 of the next odd year. These elections should be held in the fall of each year with the term of service to begin on January 1 of the next odd year.
- B. The outgoing DCM and DCMC shall notify in writing the Delegate, Alternate Delegate, Area Chairperson, Alternate Chairperson, Area Secretary, and Area Registrar of the name, address, and phone number of their replacements and the alternates.
- C. The DCM shall notify, in writing, the Delegate, Alternate Delegate, Area Chairperson, Alternate Chairperson, Area Secretary, and Area Registrar of the name, address, phone number, and group of each GSR at least once a year and as changes occur.

5.4 District Funding

- A. It is the responsibility of the District to fund the DCM and the DCMC to the Area Assembly and

to Area Committee meetings.

B. Any District wishing to send its DCM and/or DCMC to PRAASA and/or the Regional Forum has the responsibility to provide funding.

5.5 District Numbers

Districts in Northern Area 42 are even numbered and districts in Southern Area 42 are odd numbered.

5.6 Spanish **LINGUISTIC** District(s) for Southern and Northern Area 42 (District 21(S),22(N)). (rev 1/00)

A. The Spanish **LINGUISTIC** District(s) will not be bound by geographic boundaries, but will be recognized as Districts(s) of Spanish speaking groups. (rev 9/99)

B. A Spanish **LINGUISTIC** District may be formed when the number of registered Spanish speaking groups reaches 5 or more.

C. Each Spanish **LINGUISTIC** group must be a registered group and have an elected GSR. The GSR's will elect a DCM.

D. Each Spanish **LINGUISTIC** group will vote whether to join the Spanish district or not.

5.7 Zones

When a District reaches 15 groups it may be split into two zones, with the approval of the district's GSRs. Each zone would elect a District Committee Member for its zone.

5.8 District Committee Member Chairperson (DCMC)

If a District has 5 to 10 zones, each with a DCM, then a District Committee Member Chairperson (DCMC) would be elected by the GSRs and DCMs in that District. If the number of zones within a District reaches 15 or more, these zones may be split and a DCMC elected for each zone.

6.0 NORTHERN AREA 42 AND SOUTHERN AREA 42

6.1 Meetings

The Chairpersons of the Northern Area 42 and Southern Area 42 General Service Committee (see section 1.4.B and 1.4.D) assume the responsibility for calling Northern Area 42 or Southern Area 42 General Service meetings, at least three times a year or as needed, in their respective sections of the Area. (rev. 9/99)

6.2 Meeting Composition

These local Northern and Southern Area 42 General Service meetings shall be comprised of all districts in either the North or South including the DCMs, DCMCs, and GSRs of each district.

7.0 GUIDELINE AMENDMENT PROCEDURES

7.1 Submission of Proposed Amendments

Any proposed amendment to these guidelines shall be submitted in writing to the Area Chairperson, with a copy to the Delegate, and Area Secretary **AND THE AREA NEWSLETTER EDITOR** by JANUARY 31 FOR THE February 23 Newsletter and July 15 for the August 10, Newsletter. **THE CHAIRPERSON SHALL INCLUDE THE CURRENT GUIDELINES AND THE PROPOSED UPDATED GUIDELINES IN THE AGENDA AND REGISTRATION PACKET FOR THE NEXT area assembly.** The effective date of the amendment shall be included in the amendment once it has been passed. (rev. 9/10)

7.2 Notification to Area Newsletter

~~The Area Secretary shall mail copies of the proposed amendments by July 31, to the Area Newsletter Editor for publication in the Area Newsletter (rev. 9/10).~~ **THE PROPOSED GUIDELINE AMENDMENT WILL BE PRESENTED AS A FIRST READING AT ONE ASSEMBLY WITH DISCUSSION FOR CLARIFICATION ONLY, AND A SECOND READING AND OPEN DISCUSSION AND VOTE AT THE NEXT ASSEMBLY.**

7.3 Presentation / Assembly Agenda

The Chairperson shall include the proposed **GUIDELINE** amendment on the agenda of the next **TWO** assembly **ASSEMBLIES**.

7.4 Adoption

A 2/3-approval (**OR SUBSTANTIAL UNANIMITY**) vote by **OF** the voting members of the Area Assembly present shall constitute adoption of the amendment.

8.0 NON-GUIDELINE CHANGE PROPOSALS (adopted 3/05) OF ESTABLISHED AREA PRACTICES

8.1 Presentation to Assembly

~~Two ways a non-Guideline Change-A~~ proposal **to change an established practice** may be presented at an Assembly **in two ways**:

A. **Verbally by any** voting individual member. may present an item verbally to be considered as a proposal if accepted by motion, second, and a simple majority of the Assembly with The proposal shall be available in writing written form to follow at the next Assembly.

B. **In written form by any** voting individual member. may present in written form a proposal to the assembly

8.2 Submission of Proposals

~~The proposal being made should have been submitted with enough copies for the members of the Assembly to read on presentation~~

C. The presenter needs to read the proposal **aloud** giving any background information necessary to explain the **its** necessity

D. Questions and comments on the proposal may be accepted from the floor with sufficient time to gather a sense of the Assembly

E. Changes to the proposal may be made in the form of amendments.

8.3 Voting

A. **A proposal will be adopted with substantial unanimity:**

1. **On the first reading if the assembly has reached an informed group conscience. This can be on the First Reading, if the Assembly so wishes.**

2. **If the assembly desires more time to consider the proposal it can ask that the proposal be presented for a second reading at the next Assembly.**

3. **If the proposal is presented a second time all members of that Assembly shall have a written copy at the time the proposal is read for the second time.**

9.0 TAX EXEMPT STATUS

9.1 Purpose of Organization

This organization is organized exclusively for educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954.

9.2 Compliance

Notwithstanding any other provision of this Structure and Guidelines, the organization shall not carry on any other activities not permitted to be carried on (a) by any organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by any organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

9.3 Dissolution

Upon the winding up and dissolution of this organization **Area 42 General Service Assembly**, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a **the non profit fund of the General Service Office of Alcoholics Anonymous**, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious, and/or scientific purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

9.4 Voting

~~Voting on the proposal may occur by discretion of the Assembly~~

~~A. The assembly can accept the proposal including any amendments at the first reading~~

- ~~1) A call for the question and a vote to pass at the first reading should be carried by substantial unanimity of the Assembly—~~
- ~~2) Without substantial unanimity, it may be postponed to a second reading at the following Assembly or declined for consideration by substantial unanimity~~

~~B. If the proposal is held for a second reading at the next Assembly—~~

- ~~1) Enough copies must be available for the members of the Assembly at the time of second reading~~
- ~~2) It may be passed or defeated at the second presentation by substantial unanimity including any amendments~~

Area 42 – Finance Committee Minutes

Confidential Alcoholics Anonymous Document

Date: April 4th and 5th 2013 – Area Assembly, Tonopah, NV

Attendees: Cherie N, Chair; Carol B, Treasurer; Vince C, Alt Treasurer & SAGSC Treasurer; Julie C, Secretary & NAGSC Treasurer; Glenn W, Member-At-Large South; Dan M, Member-At-Large North

Absent: John S, Member-At-Large South

Meeting called to order @ 4:05 PM April 4, 2013

Introduction of new FC Members: Cherie – Discussed that we have three at-large members. Two members will be rotating out in September. Per the guidelines the at-large members are elected during the odd year. One at-large member was not able to complete his term, so Dan was selected by the Chair and Treasurer. Dan's selection was confirmed unanimously. Glenn's term is for 2013-2015.

Appoint New Secretary: Julie was asked and no one else was interested. Julie was unanimously confirmed as the Finance Committee Secretary.

Review of 2013 Financial Activity: Questions from the committee to the treasurer regarding the classification of certain codings. The treasurer is still learning and we came to a consensus regarding all classifications. Travel other will remain, identifying the additional, unbudgeted expense of transferring the treasury. Move the Archivist Funds from the balance sheet to an expense.

Reopened Funding of Trustee as Presenter: During the March 10th FC meeting, we agreed to fund the Pacific Regional Trustee travel expenses to attend the Spring Assembly. The Delegate had requested that the Area provide the non-budgeted funding. The Chair researched with past regional trustees, who agreed that each regional trustee is asked to visit each Area twice within their rotation. This will be Rod's second visit. Also, Areas usually provide all the funding. The Finance Committee unanimously voted in March to fund his travel expenses and agreed again on April 5th.

Review by Area Committee Members: Discussion of asking for independent review from non Finance Committee members. Sounds like a good idea. Due to time constraints it was decided that we would not ask for this review.

Preliminary Discussion of 2014 Budget: Chair felt items were missing and not included in the budget – specifically Pre-conference Assembly expenses. Discussed issues with many individuals (past and present) having the Area Treasury on their personal computers. This is confidential AA information. There are challenges with transferring the software to the next Treasurer since we swap between the North and South each panel.

Discussed the pros and cons of the Area purchasing another computer for the Area Treasurer. Currently we spend approximately \$300 for software and this year another \$400 for travel expenses. If we buy a computer, we don't need to upgrade the software licenses, but we will have the expense of a new computer.

As a non-profit, we are eligible to purchase software through a non-profit only discount vendor. Action Item: the Chair agreed to register with that organization.

Review of 2012 Income & Expenses: All present reviewed all bank statements, reconciliations and financial statements. Large checks and random checks were traced back to the supporting documentation. The review found no unusual items. The committee agreed that the books appeared to be in order.

Meeting adjourned @ 5:58 PM

Important Dates:

- 5/5 - 5 PM – Conference Call
- 8/11 - 5 PM – Conference Call
- 8/18- 5 PM – Conference Call

Attendees: Cherie N, Chair; Carol B, Treasurer; Vince C, Alt Treasurer & SAGSC Treasurer; Julie C, Secretary & NAGSC Treasurer; Glenn W, Member-At-Large South; Dan M, Member-At-Large North

Absent: John S, Member-At-Large South

Meeting called to order @ 8:00 AM April 5, 2013

Response to the Blue Room Concerns: This meeting was organized as a reaction to the Area Committee concerns relating to providing registration and banquet tickets to the presenters. Additionally, there were various comments that questioned how we are spending our funds and the finance committee oversight.

The following were discussion points

- The Area Committee wants to be more informed about financial decisions
- This is not the first time we have provided free registrations – it has happened off and on since the 1980s
- Banquet tickets were provided to the presenters last panel
- We need to be transparent
- What can we do to repair the relationship with the other Area Committee members?
- Even if we give the presenters registrations and/or banquet tickets, we need to account for the gift. In the future we should reimburse them like anyone else.

Should we ask the presenters pay for registration? The Chair polled the Committee; three said no, but record a journal entry to reflect the registration and gift and two said yes. However, the committee wanted to include the Area Officers. **Action Item: The Chair agreed to individually poll Area Officers to find out if they want to charge registration to the presenters.**

Note: None of the presenters accepted the banquet tickets.

Meeting adjourned @ 9:00 AM

Respectfully submitted by:

Julie C, Area 42 Finance Committee Secretary